



REGULAR SESSION

County Commission

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

A G E N D A

Reno County Courthouse Veterans Room
206 W. 1st Ave.
Hutchinson, KS 67501
Wednesday, October 23, 2024, 9:00 AM

1. **Call to Order**
2. **Pledge of Allegiance to the American Flag and Prayer**
3. **Welcome and Announcements by Commission Chair**
4. **Public Comment on Items not on the Agenda**
Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
5. **Determine Additions or Revisions to the Agenda**
6. **Consent Agenda**
 - 6.A Vouchers (bills or payments owed by the county or related taxing units)
 - 6.B Letter of Support for KDOT Grant SFY2026 – Operating Assistance Funds for DSGP
 - 6.C Resolution Establishing a New Reno County Community Corrections Grant Fund and a Reno County Community Corrections Adult Client Fees Fund and Reaffirming the existing fund for Reno County Community Corrections Adult Intensive Supervision
 - 6.D Update Title VI Non-discrimination Policy
7. **Business Items**
 - 7.A Community Corrections Annual Report
 - 7.B Resolution Establishing the Use of Consent Agenda for the County Commission of Reno County Kansas
 - 7.C Addendum to ARPA Resolution 2022-22 and Allocation of Funds, followed by Addendum to Agreement with Hutchinson Regional Medical Center - Arlington EMS Station
 - 7.D Proposed contract renewal terms between Reno County Water District No. 8, and IdeaTek Telcom, LLC to be effective December 1, 2024.
8. **County Administrator Report**
 - 8.A Monthly Department Reports
 - 8.B Financial Report

Randy Parks
District 1

Ron Hirst
District 2

Daniel P. Friesen
District 3

John Whitesel
District 4

Don Bogner
District 5

9. County Commission Report/Comments

10. Executive Session

10.A Executive Session regarding potential real estate acquisition for 15 minutes

11. Adjournment



AGENDA ITEM

AGENDA ITEM #6.B

AGENDA DATE: October 23, 2024

PRESENTED BY: Disability Supports of The Great Plains - Rachael Grubbs

AGENDA TOPIC:

Letter of Support for KDOT Grant SFY2026 – Operating Assistance Funds for DSGP

SUMMARY & BACKGROUND OF TOPIC:

Disability Supports of the Great Plains will be submitting a KDOT Grant Application for SFY2026 (07/01/2025 – 06/30/2026). We are applying for operating funding only. The funding from this grant would help our organization cover expenses such as driver training, driver wages, vehicle insurance, vehicle tags, fuel cost and repair and maintenance costs. The approximate amount we will submit for our annual transportation operating expenses is \$14,285.71. If approved, KDOT would grant us 70% of the submitted operating expenses. Our application is due by November 21st, 2024.

ALL OPTIONS:

- Approve the Letter of Support and authorize Chairperson Parks to sign the letter.
- Send back to staff for revisions to come back before the Board on November 13, 2024.
- Decline to send a Letter of Support.

RECOMMENDATION / REQUEST:

Motion to approve sending a letter of support for the KDOT Grant application for the DSGP Operating Assistance Fund for SFY2026 and to authorize Chairperson Parks to sign the letter.



County Commission

Courthouse
206 W. 1st Avenue
Hutchinson, Ks 67501

October 23rd, 2024

Rene Hart
Public Transportation Manager
KDOT Public Transportation
700 S.W. Harrison Street
Topeka, KS 66603-3754

Dear Rene Hart,

Reno County requests that KDOT strongly consider granting Strengthening Mobility and Revolutionizing Transportation (SMART) funds to Disability Supports of The Great Plains – Hutchinson to assist in serving client transportation needs in Reno County.

Disability Supports of The Great Plains – Hutchinson is a highly respected service organization in Reno County that has an excellent record of community service to its residents. Disability Supports provides critical transportation needs for disabled residents in the Hutchinson community, allowing these individuals the opportunity to maintain their independence, and participate in activities and events they would not otherwise be able to enjoy.

SMART funding will provide operating assistance for expenses related to providing necessary transportation for Disability Supports’ clients, including expenses related to extended hours of operation and providing the appropriate vehicles to accommodate all clients with varied disabilities. The Reno County bus system is helpful to some clients but has limited hours of operation and cannot always accommodate the transportation needs of certain individuals.

Reno County strongly supports the allocation of funds to Disability Supports of The Great Plains – Hutchinson, and with KDOT’s help, is excited to better serve the needs of our community.

Randy Parks, Chairperson

Randy Parks
District 1

Ron Hirst
District 2

Daniel P. Friesen
District 3

John Whitesel
District 4

Don Bogner
District 5



AGENDA ITEM

AGENDA ITEM #6.C

AGENDA DATE: October 23, 2024

PRESENTED BY: Randy Regehr

AGENDA TOPIC:

Resolution Establishing a New Reno County Community Corrections Grant Fund and a Reno County Community Corrections Adult Client Fees Fund and Reaffirming the existing fund for Reno County Community Corrections Adult Intensive Supervision

SUMMARY & BACKGROUND OF TOPIC:

The Kansas Department of Corrections has instructed Community Corrections agencies to separate the Adult Intensive Supervision Program grant fund, the Adult Behavioral Health Grant Fund, and the Adult client fees. This resolution will rename fund 034 the Community Corrections Adult Intensive Supervision (AISP) Fund, will establish fund 045 as the Adult Behavioral Health Grant Fund, and establish fund 061 as the Community Corrections Adult Client Fees Fund.

ALL OPTIONS:

Approve Presented Resolution

RECOMMENDATION / REQUEST:

Motion to approve a Resolution No. _____, that establishes a Reno County Adult Community Corrections Behavioral Grant Fund and a Reno County Community Corrections Adult Client Fees Fund and Reaffirming the existing fund for Reno County Community Corrections Adult Intensive Supervision.

POLICY / FISCAL IMPACT:

Establishing these two new funds and reaffirming the existing fund will help us be successful in isolating the accounting transactions of each Community Corrections grant in the manner that KDOC is requesting. There is no fundamental change in operations of RCCC from establishing these new funds.

RESOLUTION NO. 2024-_____

A RESOLUTION ESTABLISHING A RENO COUNTY
ADULT COMMUNITY CORRECTIONS BEHAVIORAL HEALTH GRANT FUND AND A
RENO COUNTY COMMUNITY CORRECTIONS ADULT CLIENT FEES FUND AND
REAFFIRMING THE EXISTING FUND FOR RENO COUNTY COMMUNITY
CORRECTIONS ADULT INTENSIVE SUPERVISION
(K.S.A. 12-16,111)

WHEREAS, K.S.A. 12-16,111 authorizes the board of county commissioners of any county to expend state grant funds without regard to budget limitations; and

WHEREAS, it is advantageous and in accordance with 2024 guidance from Kansas Department of Corrections to establish separate funds for state grant funds and client fees to track the fund use; and

WHEREAS, there already exists a fund internally identified as Fund No. 034, Community Corrections Fund; and

WHEREAS, on March 27, 2024, the Reno County Board of Commissioners approved the Community Corrections Adult Intensive Supervision and Adult Behavioral Health grant applications; and

WHEREAS, the grants were awarded by the Kansas Department of Corrections and received by Reno County Community Corrections; and

WHEREAS, the Reno County Board of Commissioners desires to create a “Community Corrections Adult Behavioral Grant Fund” to be used for the activities of the Community Corrections Adult Behavioral Health Grant, effective October 1, 2024, and may also be available for state funds granted to the Reno County Community Corrections in the future which Administration determines are best administered from said fund; and

WHEREAS, the Reno County Board of Commissioners desires to create a “Community Corrections Adult Client Fees Fund” to be used for the activities of the adult client fees separate from the Adult Intensive Supervision Grant, effective October 1, 2024, and may also be available for state funds granted to the Reno County Community Corrections in the future which Administration determines are best administered from said fund; and

WHEREAS, the Reno County Board of Commissioners desires to rename existing Fund No. 034 to be “Community Corrections Adult Intensive Supervision Probation (AISP) Fund” to be used for the activities of the Adult Intensive Supervision Grant and to reaffirm the need to maintain said fund now and in the future.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. It is hereby reaffirmed that Reno County has and shall continue to have a Community Corrections Adult Intensive Supervision (AISP) Fund, in accordance with Kansas law and internally designated as fund 034.
2. There is hereby established the “Adult Behavioral Health Grant Fund”, Fund No. 045, to be used for the purposes of the Adult Community Corrections Behavioral Health Grant, effective October 1, 2024.
3. The “Adult Behavioral Health Grant Fund” may be used for other state funds granted to the Reno County Community Corrections in the future which Administration determines are best administered from said fund.
4. There is hereby established the “Community Corrections Adult Client Fees Fund”, Fund No. 061, to be used for the purposes of the adult client fees, effective October 1, 2024.

5. The “Community Corrections Adult Client Fees Fund” may be used for client fees collected by the Reno County Community Corrections in the future which Administration determines are This resolution shall be retroactively effective from October 1, 2024, and after its adoption and the fund effective October 1, 2024.

ADOPTED in regular session this 23rd day of October 2024.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Randy Parks, Chairman

ATTEST:

Donna Patton, County Clerk

Don Bogner, Vice Chairman

Ron Hirst, Member

Daniel Friesen, Member

John Whitesel, Member



AGENDA ITEM

AGENDA ITEM #6.D

AGENDA DATE: October 23, 2024

PRESENTED BY: Helen Foster

AGENDA TOPIC:

Update Title VI Non-discrimination Policy

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Title VI Non-discrimination Policy was last signed in 2019. This policy states that Reno County will not discriminate services provided to any Reno County resident and will expect that any person contracting with the County will uphold the same standard of the law. This policy is not a new policy, but some of the information in the previous policy was outdated.

The revisions of this policy have been to remove the name of the person filling the HR Director position and instead placing the title so that if the person filling the role changes, the policy will not have to be revised again outside of every 3 years as directed by Kansas Department of Transportation. There has also been a webpage on our website designated specifically to the Title VI Non-discrimination disclosures and documents as well as the complaint form. The revised document will show the correct web address, change the email address to the new domain, and the phone number to the main Human Resources number. The data on page 5 was updated to show the most recent information provided according to the demographic information from the American Community Survey website.

ALL OPTIONS:

Adopt and sign the policy as revised

RECOMMENDATION / REQUEST:

Adopt Revisions to the policy

POLICY / FISCAL IMPACT:

Policy requirement for agencies that utilize federal grant money. This policy is budget neutral.

Nondiscrimination Agreement
Population Under 100,000

Reno County
And Recipient Policy Statement

Reno County hereinafter referred to as the “Recipient” assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Recipient further assures every effort will be made to ensure nondiscrimination in all its programs and activities, whether those programs and activities are federally funded or not.

The Civil Rights Restoration Act of 1987, broadened the scope of Title VI coverage by expanding the definition of terms “programs and activities” to include all programs or activities of federal aid recipients, sub-recipients, and contractors/consultants, whether such programs and activities are federally assisted or not (Public Law 100259 [S.557] March 22, 1988).

In the event the Recipient distributes federal aid funds to a sub-recipient, the Recipient will include Title VI language in all written agreements and will monitor for compliance.

The Recipient’s Human Resources Director is responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulations (CFR) 200 and 49 Code of Federal Regulation 21.

RENO COUNTY BOARD OF
COMMISSIONERS:

Randy Parks - Chairperson

Date

Reno County Public Participation Plan Outline

1. Brief description of provider's activities and services

Reno County Local Government provides public services to citizens throughout our 1,271 square mile county. These services are provided through our various departments:

2. Brief description of activities that would warrant public participation.

- Board of County Commissioners host regular open meetings, addressing issues of concern to Reno County citizens and provide an opportunity for citizens to voice any concerns or request information.
- Reno County would make every reasonable effort to engage the public when making changes in fares, hours of service, route revision and service areas.
- County Appraisers and Treasurer's office notify the public of tax valuations, appraisals and any law or resolution changes affecting property.
- The Sheriff's Office provides local law enforcement and assists the public safety and security issues. Additionally, they operate the jail and escort detainees to and from court and coordinate visitations.
- The County Health Department provides local low to no cost medical care to County citizens. They are responsible for notifying the public about possible medical issues that may be affecting the County. Additionally, they travel to various areas in the County providing medical care, and education to members of the public.
- Public Works and Noxious Weed Departments provide public services in the operation and maintenance of County roads, rights of way and bridges, notifying the public of any closure or other issues. Public notifications include Requests for Proposals (RFP) in contracting for specific County projects or equipment.
- Solid Waste Department operates the landfill and informs the public about services, fees and hours of operation. Public notifications include Requests for Proposals (RFP) in contracting for specific County projects or equipment.
- The County Clerk's office is responsible for voter registration and the election process communicating required information to the public regarding their services.
- The Register of Deeds office assists the public as the repository for real estate records in the County.
- Emergency Management maintains public notification of local emergency situations, watches, warnings, and burn situations.
- Youth Services maintains a youth shelter and juvenile detention facility. Public tours of the facility are made available to the public by appointment.

3. Brief description of the proactive public participation strategies would be used.

Public notification and engagement opportunities would include but not be limited to:

- Public hearings/ meetings held at convenient time and in accessible locations
- Social media notices – currently Facebook & Twitter.
- Press releases to newspapers and local radio stations.
- Convenience and accessibility will be priority for public meetings.
- Email notification of public meetings is distributed to various organizations, stakeholders, and media and by request from any citizen by request.
- The Official Reno County Website.
- Advertising utilizing the official Reno County media per County procedure.

4. Brief description of outreach methods to engage minority and Limited English Proficiency (LEP) individuals (i.e. translation of public meeting materials, providing translation services if requested, targeted media messages in low-income neighborhoods of service area, Work with existing neighborhood and advocacy organizations).

Reno County would provide translation services and sign language interpretation at public meetings (if requested). County offices will utilize a staff interpreter when available or the Kansas Relay Center. Each office will be provided I-Speak cards to assist with interpretation needs.

5. Brief description of the desired outcomes of the agency’s public participation efforts.

- Reno County desires to have actively engaged citizens, stakeholders and members of the general public in the decision-making process.
- The County strives to have provided adequate public notice of public participation activities and allowed acceptable time for public review and comment at key decision points.
- The County desires to provide timely information about local government issues and processes to employees and members of the general public
- The County will provide responses to all public input as appropriate.

6. Brief summary of recent outreach efforts over the past three years.

- Public meetings were held at convenient times and at accessible locations.
- Post relevant information on county website, or other Social Media.

- Citizens may opt-in to be added to an email distribution for announcement of various County meetings.
- Display ads, brochures and fact sheets.
- Local newspaper articles, advertisements, radio news coverage, and public notices.

Limited English Proficiency (LEP) Plan

Four Factor Analyses

(1) Identify number of or proportion of LEP individuals that can utilize the service provided by Reno County Area Transportation

According to the 2022 American Community Survey data, the population of Reno County does not have a language group that represents more than 5% of the population and more than 50 persons who speak English less than very well.

(2) Identify the frequency in which LEP individuals encounter the service:

No language group in Reno County met the threshold for an LEP group. Reno County Offices serve non-English speaking individuals infrequently. Typically, family members or friends provide translation. The Reno County Health Department serves non-English speaking clients frequently and provides translation through professional telephonic services or an employee of the Health Department.

(3) Identify the importance of the service to the LEP community:

Reno County government offices provide public services to its citizens. Many of the services provided are those in which alternative resources are not available such as payment of taxes, vehicle tag renewal, voting registration. The Health Department provides essential healthcare and education that would not be an option due to financial constraints.

(4) Identify the resources available and the respective costs of these resources:

Although not formally trained as translators, the many bilingual individuals within the community are a readily available resource whom non-English speaking individuals have utilized at no cost. Reno County Health Department employs an interpreter or contract with professional interpretation services. All departments utilize the professional interpretation services as needed or warranted.

Limited English Proficiency Plan

Utilizing the information gathered from the Four Factor Analysis, the following plan is developed in order to provide the necessary assistance to LEP persons.

Identified LEP individuals

According to the 2022 American Community Survey data, the population in Reno County have no language groups that represent more than 5% of the population and more than 50 persons who speak English less than very well.

Language Assistance Measures

No language group in Reno County met the threshold for designation as a LEP group. However, when needed Reno County departments would utilize telephone translation services, online translation tools, non-formally trained bilingual community members as volunteer translators, local school district document translation services, Braille services available through the Prairie Independent Living Center and sign language interpretation services when critically necessary. Reno County Area Departments will have I Speak Cards on file and access to On-Demand Phone Interpretation Service for 100 different languages.

Training Staff

Reno County Directors and staff will have an awareness of translation tools through communication by Human Resources. All staff will be made aware of the I Speak Cards and access to On Demand Translation Services.

Providing Notice

This notice is posted on public bulletin boards in the Reno County Courthouse located at 206 W 1st, Hutchinson, KS, and Human Resources in the Courthouse at 206 W 1st St, the transfer station lobby ticket window, and public conference rooms of RCAT, on the Reno County website at <https://www.renountyks.gov/non-discrimination-policy-title-vi>.

The contact person regarding the Reno County LEP plan is the Reno County Human Resources Director and can be reached via phone at 620-694-2982.

LEP individuals who wish to file a complaint will be directed to utilize the Title VI Complaint Procedures. The complaint form can be found on the website at <https://www.renountyks.gov/non-discrimination-policy-title-vi>.

Monitoring and Updating LEP Plan

Reno County will update the LEP plan according to the Title VI update schedule which is every three years. The plan will also be updated anytime changes in the demographics of the agency's service area are deemed significant regarding LEP persons.

Title VI Complaint Procedure

Title VI Complaint Procedures

The following pertains to Title VI complaints regarding the services of the Reno County. Title VI, 42 U.S.C. §2000d et seq., was enacted as part of the Civil Rights Act of 1964. At the heart of the regulation is the statement that:

No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Reno County has in place a Title VI Complaint Procedure, which outlines a process for local disposition of Title VI complaints and is consistent with guidelines found in Chapter III of the Federal Transit Administration Circular 4702.1B, dated October 1, 2012. If you believe that the Reno County federally funded programs have discriminated against your civil rights based on race, color, or national origin you may file a written complaint by following the procedure outlined below:

1. Submission of Complaint.

Any person who feels that he or she, individually or as a member of any class of persons, on the basis of race, color, or national origin has been excluded from or denied the benefits of, or subjected to discrimination caused by Reno County, may file a written complaint with Reno County's Human Resources Director. The Reno County Title VI complaint form is available to be downloaded at <https://www.renocountyks.gov/non-discrimination-policy-title-vi> and is available in hard copy at the Human Resources Office in the Reno County Courthouse. Upon request, Reno County Human Resources will mail the complaint form. **Such complaints must be filed within 180 calendar days after the date the discrimination occurred.**

Assistance in the preparation of any complaints will be provided to a person or persons upon request and as appropriate. If information is needed in another language, then contact the Human Resources Director, (620)694-2982.

Complaints should be mailed to or submitted by hand to:

Reno County Title VI Compliance Officer
206 W 1st Street
Hutchinson, Kansas 67501
ATTN: Human Resources Director

2. Referral to Review Officer

Upon receipt of the complaint, the County Administrator shall appoint one or more staff review officers, as appropriate, to evaluate and investigate the complaint. If necessary, the Complainant shall meet with the staff review officer(s) to further explain his or her complaint. The staff review officer(s) shall complete their review no later than 45 calendar days after the date the agency received the complaint. If more time is required, the staff review officer (s) shall notify the Complainant of the estimated timeframe for completing the review. Upon completion of the review, the staff review officer(s) shall make a recommendation regarding the merit of the complaint and whether remedial actions are available to provide redress. Additionally, the staff review officer(s) may recommend improvements to

Reno County’s processes relative to Title VI, as appropriate. The staff review officer(s) shall forward their recommendations to the County Administrator for concurrence. If the County Administrator concurs, the Staff Review Officer(s) shall issue a written response to the Complainant. This final report should include a summary of the investigation, all findings with recommendations, and corrective measures where appropriate.

3. Request for Reconsideration

If the Complainant disagrees with the Staff Review Officer(s) response, he or she may request reconsideration by submitting the request, in writing, to the County Administrator within 10 calendar days after receipt of the Staff Review Officer(s) response. The request for reconsideration shall be sufficiently detailed to contain any items the Complainant feels were not fully understood. The County will notify the Complainant of his or her decision in writing either to accept or reject the request for reconsideration within 10 calendar days. In cases where Reno County agrees to reconsider, the matter shall be returned to the staff review officer(s) to re-evaluate in accordance with Paragraph 2 above.

4. Appeal

If the request for reconsideration is denied, the Complainant may appeal the County’s response by submitting a written appeal to the County Administrator no later than 10 calendar days after receipt of the County’s written decision rejecting reconsideration. The County Administrator will then decide to either request re-evaluation by the staff review officer(s) or forward the complaint to KDOT for further investigation.

5. Submission of Complaint to the State of Kansas Department of Transportation.

If the Complainant is dissatisfied with Reno County’s resolution of the complaint, he or she may also submit a written complaint within 180 days after the alleged date of discrimination to the State of Kansas Department of Transportation for further investigation.

KDOT Office of Civil Rights Compliance
Eisenhower State Office Building
700 Southwest Harrison
3rd Floor West
Topeka, KS 66603

KANSAS DEPARTMENT
OF TRANSPORTATION:

RENO COUNTY BOARD OF
COMMISSIONERS:

Signature

Civil Rights Administrator

Randy Parks - Chairperson

Date

Date

Reno County Title VI Complaint Form

The purpose of this form is to assist you in filing a complaint with Reno County. You are not required to use this form; a letter containing the same information will be sufficient.

Section I:			
Name:			
Address:			
Telephone (Home):		Telephone (Work):	
Electronic Mail Address:			
Accessible Format Requirements?	Large Print		Audio Tape
	TDD		Other
Section II:			
Are you filing this complaint on your own behalf?		Yes*	No
*If you answered "yes" to this question, go to Section III.			
If not, please supply the name and relationship of the person for whom you are complaining:			
Please explain why you have filed for a third party:			
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.		Yes	No
Section III:			

Section IV		
Have you previously filed a Title VI complaint with this agency?	Yes	No
Section V		

<p>Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, check all that apply:</p> <p><input type="checkbox"/> Federal Agency: _____ <input type="checkbox"/> Federal Court _____ <input type="checkbox"/> State Agency _____ <input type="checkbox"/> State Court _____ <input type="checkbox"/> Local Agency _____</p>
<p>Please provide information about a contact person at the agency/court where the complaint was filed.</p>
Name:
Title:
Agency:
Address:
Telephone:
Section VI
Name of agency complaint is against:
Contact person:
Title:
Telephone number:

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below:

Signature _____ Date _____

Please submit this form in person at the address below, or mail this form to:

Reno County
206 W 1st Street
Hutchinson, Kansas
ATTN: Human Resources Director

List of Title VI Investigations, Lawsuits and Complaints

	Date Submitted/Filed (Month, Day Year)	Summary of allegation (include basis of complaint: race, color or national origin)	Status	Resolution/Action Taken
Investigations				
1				
2				
Lawsuits				
1				
2				
Complaints				
1				
2				

**Table Depicting Membership of Reno County
Department Committees, Councils, Broken Down by Race**

Body	Caucasian	Latino	African American	Asian American	Native American	Other
Reno County Population within service area	85.6%	8.5%	3.2%	0.5%	0.8%	2.3%
Board of County Commissioners	100%	0%	0%	0%	0%	0%
Reno County Planning Commission	100%					

Notifying the Public of Rights Under Title VI

Reno County Kansas

- Reno County operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with Reno County.
- For more information on Reno County's civil rights program, and the procedures to file a complaint, contact 620-694-2982, email personnel@renocountyks.gov; or visit the Human Resources Office at 206 W 1st Street, Hutchinson, Kansas 67501. For more information, visit <https://www.renocountyks.gov/non-discrimination-policy-title-vi>
- A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590
- If information is needed in another language, contact 1-620-472-9185

This notice is posted at:

1. Reno County Courthouse, located at 206 W 1st, Hutchinson KS (Bulletin Boards in Human Resources and the basement)
2. Public Works 600 Scott Blvd, South Hutchinson
3. Health Department 209 W 2nd Hutchinson and,
4. Posted on the Reno County website:
<https://www.renocountyks.gov/non-discrimination-policy-title-vi> .

Copies are available to the public upon request.

Need an Interpreter?

Please point to your language.

English: If you need an interpreter free of charge, please indicate your language.	ASL (American Sign Language)
Amharic: አማርኛ አስተርጓሚ በነፃ የሚፈልጉ ከሆነ፣ እባክዎን ቋንቋዎ ላይ ያመልክቱ	Arabic: عربي إذا كنت في حاجة إلى مترجم مجاناً، أشر إلى اللغة المطلوبة
Armenian: Հայերեն Եթե բանավոր թարգմանչի անվճար օգնության կարիք ունեք, խնդրում ենք ընտրել Ձեր լեզուն:	Burmese: မြန်မာ သင့်အနေဖြင့် အခမဲ့စကားပြန်တစ်ယောက်လိုအပ်ပါက ကျေးဇူးပြု၍ သင်၏ဘာသာစကားကို ဖော်ပြပေးပါ။
Cantonese: 粵語 如果您需要译员，请指向您的语言	Chuukese: Kapasen Chuuk Ika ke mochen nounou chon chiaku ese kamo, kose mochen afata iten kapasen fonuwom.
Dari: داری اگر شما به ترجمان رایگان ضرورت دارید، لطفاً به زبان تان اشاره کن	Farsi: فارسیه اگر به مترجم شفاهی نیاز دارید، لطفاً زبان خود را مشخص کنید.
French: Français Si vous avez besoin de l'assistance gratuite d'un interprète, indiquez votre langue.	Haitian Creole: Kreyòl Si ou bezwen yon entèprèt san frè, tanpri endike lang ou.
Hindi: हिन्दी यदि आपको एक मुफ्त भाषा अनुवाकिकी आवश्यकता हो, तो कृपया अपनी भाषा की ओर इशारा करें	Japanese: 日本語 無料の通訳が必要な場合は、言語を指し示してください
Karen: ကဠိ နမ့်လိဝ်ဘၣ်ပုကတိကျိဝ်ထံတၢ်ကလိန့ၣ်, ဝံသးစူးန့ၣ်ယီၤဆူ နကျိဝ်ဆိၣ်ဆလီၢ်တက့ၢ်.	Khmer: ខ្មែរ បើអ្នកស្រឡាត់អ្នកត្រូវការអ្នកបកប្រែឥតគិតថ្លៃ រាល់ភាសា លំអៀបយក្តីនៃ សូមចង្អុលប្រាប់នាមភាសារបស់អ្នក
Kinyarwanda: Kinyarwanda Niba ukeneye umusemuzi nta kiguzi, nyamuneka werekane ururimi rwawe.	Kirundi: Ikirundi Niba ukeneye ubufasha bw'umusiguzi ata kiguzi, hitamwo ururimi rwawe.
Korean: 한국어 무료로 통역자가 필요한시면 사용하는시는 언어를 지적해주세요	Lingala: Lingala Soki oza na mposa ya mobongoli ya ofele, koma lokota na yo.
Mandarin: 简体中文 如果您需要译员，请指向您的语言	Marathi: मराठी तुम्हाला मोफत दुभाष्याची आवश्यकता असल्यास, कृपया तुमची भाषा सूचित करा.
Nepali: नेपाली यदि तपाईंलाई ननःशुल्क िभाषे चादहएमा, कृपया आफनो भाषामा खिाउनुहोस्	Oromo: Afaan Oromoo Yoo nama afaan hiiku kaffaltii malee barbaaddan, maaloo afaan keessan agarsiisa.
Pashto: پښتو که تاسو وړیا ژباړې ته اړتیا لرئ، مهرباني وکړئ خپلې ژبې ته اشاره وکړئ	Portuguese: Português Se precisa de um intérprete gratuito, aponte para seu idioma.
Punjabi: ਪੰਜਾਬੀ ਜੇ ਤੁਹਾਨੂੰ ਇੱਕ ਮੁਫਤ ਦੁਬਾਸੀਏ ਦੀ ਲੋੜ ਹੈ, ਤਾਂ ਕਰਕਰਪਾ ਕਰਕੇ ਆਪਣੀ ਭਾਸ਼ਾ ਵੱਲ ਸੰਕੇਤ ਕਰੋ	Rohingya: Ruáingá Zodi tuañttú hóssa sara uggwá hótangíduoya lage, meerbanigori tuañar zuban icáragoró.
Russian: Русский Если вам нужен бесплатный переводчик, выберите ваш язык.	Somali: Soomaali Haddaad u baahan tahay turjumaan bilaash ah, fadlan tilmaamo luqadaada.
Spanish: Español Si necesita un intérprete gratuito, por favor seleccione su idioma respectivo.	Swahili: Kiswahili Ikiwa unahitaji mkalimani bila malipo, tafadhali onyesha lugha yako.
Thai: ภาษาไทย หากคุณต้องการล่ามฟรี กรุณาชี้ไปที่ภาษาของคุณ	Tigrinya: ትግርኛ ናፃ አስተርጓሚ ትደልዩ እንተኾነኩም ኣብ ቋንቋኩም ምልክት ግበሩ
Twi: Twi Se wohia akasa nkyeremuni a wontua hwee a, mesre wo kyere wo kasa no.	Ukrainian: Українська Якщо вам потрібна безкоштовна допомога усного перекладача, виберіть свою мову.
Urdu: اُردو اگر آپ کو ایک مفت مترجم درکار ہے، براہ کرم اپنی زبان بتائیں۔	Vietnamese: Tiếng Việt Nếu quý vị cần thông dịch viên miễn phí, vui lòng cho biết ngôn ngữ của quý vị.
Wolof: Wolof/Ouolof So soxlaa ndimbalu ab firikat te doo ci fay dara, tànnal sa làkk.	



Language Services App

HOW TO USE THE LS APP

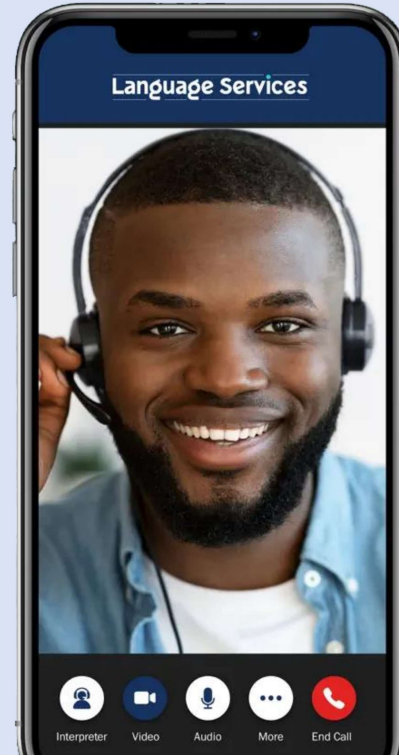
On-Demand Video & Audio Interpretation in 1 Tap

A qualified interpreter is at your fingertips with LS App—our proprietary app with the fastest connection times for Video Remote Interpreting (VRI) and Over-the-Phone Interpreting (OPI) services.

Simply select video or audio for over 200 languages, get connected, and the interpreter takes care of the rest.

How to Connect with an Interpreter

1. With the app downloaded and open, log in with your User Code.
2. Select the video icon to connect with an interpreter via video. Select the phone icon to connect with an interpreter via audio.
 - *You'll be connected with the soonest available interpreter in the selected language.*
 - *If you requested a video interpreter and one is not available within 90 seconds, you will be given the option to connect via audio.*
3. Once connected, the interpreter will take care of the rest.
4. After you're done, rate your experience so we may use your feedback to continually improve.



How to Download & Access the App

Search for "LS App" in the App Store or Google Play Store, and download the app to your device.



iPhone, Apple, and the Apple logo are trademarks of Apple Inc., registered in the U.S. and other countries. App Store is a service mark of Apple Inc., registered in the U.S. and other countries. Google Play and the Google Play logo are trademarks of Google LLC.

Questions?
Contact us for your User Code and other questions.

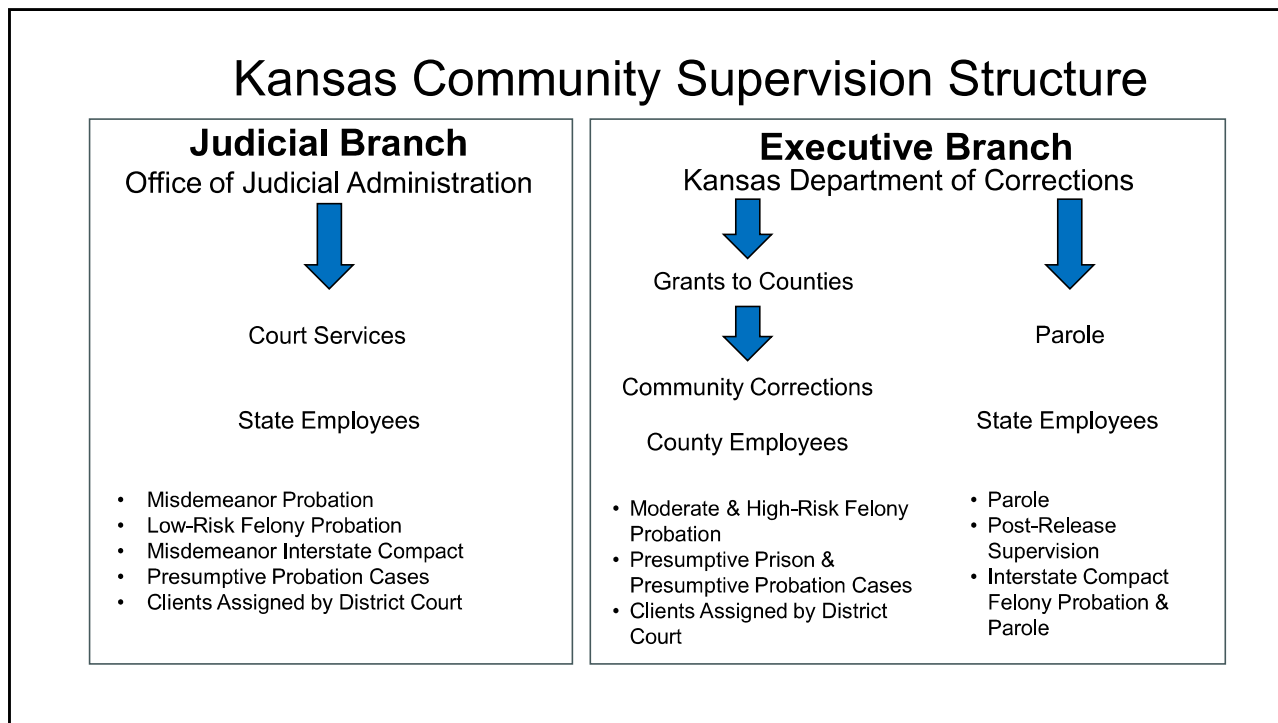
AGENDA ITEM #7.A



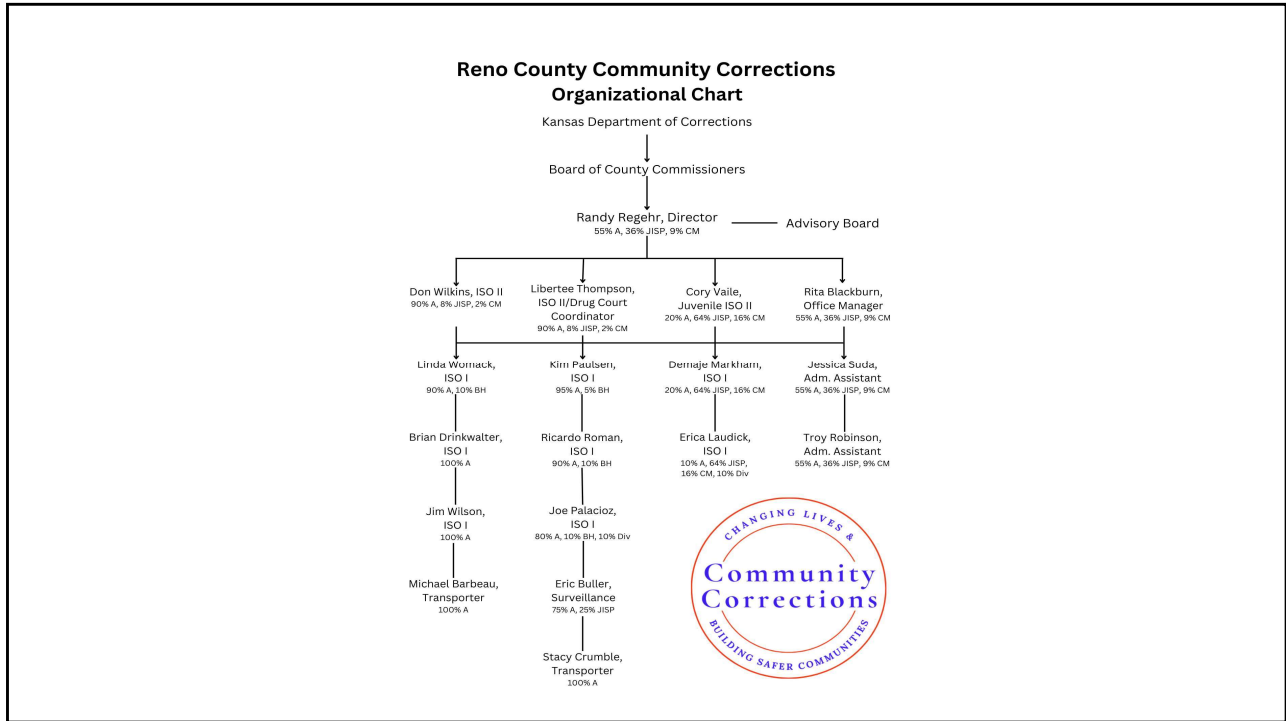
**Reno County
Community
Corrections**

Randy Regehr

1



2



3

Who Is Supervised By Community Corrections?

People convicted of these Felony crimes:

- SB123 Drug Possession
- Drug Distribution and Possession
- Person Crimes: Robbery, Battery, Assault, Domestic Violence
- Property Crimes: Residential or Non-Residential Burglary, Theft
- 4th and Subsequent DUI

Assessed Risk / Needs Areas:

- Substance Abuse and Addiction
- Mental Illness
- Criminal Thinking and Ideation
- Criminal Companions and Family
- High Criminal History / Pattern of Criminal Behavior

4

How Does Community Corrections Enhance Public Safety?

- Assess individual areas of risk and needs.
- Monitor behavior to ensure compliance.
- Referrals to mental health and substance abuse interventions.
- Report behavior to the courts.
- Develop plans to address individual needs such as housing and employment.
- Provide programs to address underlying causes of criminal behavior.
- Data collection and evaluation to determine program effectiveness and make improvements.
- Assistance to probationers to help them be successful.

5

\$1.5 Million:

- 51 additional Officers phased in over 3 years
- Requested increase of \$1.5 million for FY 2026 and FY 2027

\$1.5 Million:

- Substance abuse, mental health, and behavior change interventions and services
- Assistance with housing and mental health medications

Support an enhanced budget request for an additional \$3 million in Community Corrections funding for FY'26.

6

Why is additional Behavioral Health Grant money needed?

- The grant has been at \$3 million since it started in FY 2014
- Early identification and treatment for mental health and substance abuse disorders improves outcomes and reduces incarceration costs
- People on supervision have a much higher rate of mental illness and substance abuse than the general population
- People receive the assistance and treatment they need in the community rather than being incarcerated in jail or prison
- It reduces recidivism and improves community safety

7

Drug Court

Multidisciplinary Team Approach

- Frequent contact between Community Corrections Officers and substance abuse and mental health treatment providers.
- Bi-weekly team meetings prior to the Drug Court docket.

Bi-Weekly Court Hearings

- Judge Gilligan addresses each participant.
- Both prosecution and an attorney for the client are present.

8

SB123 Drug Diversion

- Must score high-risk for substance abuse
- Must score moderate to high-risk for recidivism
- Must comply with substance abuse treatment as diagnosed
- Must pay fines and restitution
- Must abide by the conditions of Diversion supervision

Current Client Numbers:

- 16 people assigned
- 15 currently participating
- 1 person revoked

9

Juvenile Supervision

Intensive Supervision:

- Supervision of youth assigned by the court.
- Kids in the community, attending school, and typically living with their family.

Juvenile Correctional Facility:

- Officers assist with case planning.
- Officers are required to meet in person with the youth at the Correctional Facility in Topeka.

Case Management:

- Supervision of youth in the community upon their release from the Correctional Facility.

10





AGENDA ITEM

AGENDA ITEM #7.B

AGENDA DATE: October 23, 2024

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution Establishing the Use of Consent Agenda for the County Commission of Reno County Kansas

SUMMARY & BACKGROUND OF TOPIC:

The commission uses a ‘consent agenda’ to increase efficiency of meetings. However, the County has never formally adopted a written policy on how it utilizes the consent agenda.

This Resolution creates a written procedure for how and when the consent agenda shall be used in Commission meetings.

ALL OPTIONS:

1. Adopt Presented Resolution
2. Send Resolution back to staff for revisions
3. Decline to adopt the Resolution

RECOMMENDATION / REQUEST:

Adopt Proposed Resolution Defining Consent Agenda

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING THE USE OF
CONSENT AGENDA**

FOR THE COUNTY COMMISSION OF RENO COUNTY KANSAS

WHEREAS, the Board of County Commissioners of Reno County, Kansas, meets regularly in open session so that the business of the County may be transacted in the most expeditious and transparent manner; and

WHEREAS, to increase the efficiency of meetings while providing for transparency many organizations utilize a ‘consent agenda’ to approve business which is considered by the board to be routine, non-controversial, and unanimously approved;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that pursuant to KSA 19-101a, and amendments thereto:

1. The County Administrator of Reno County, Kansas, with the approval of the Chair of the Board of Commissioners, shall prepare an agenda for each meeting and designate which items shall be on the consent agenda and which shall be on the business agenda. Only business items which are considered routine, non-controversial and likely to have the unanimous support of the entire Board shall be placed on the consent agenda.
2. Any individual Commissioner may, unilaterally with no motion, by oral request remove any item or items from the consent agenda and place it on the business agenda. This shall be done during the approval of agenda portion of the meeting.

ADOPTED in regular session this _____ day of October, 2024.

(Signature Page to Follow)

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Randy Parks, Chairman

Don Bogner, Vice-Chairman

Ron Hirst, Member

Daniel Friesen, Member

John Whitesel, Member

ATTEST:

Donna Patton, Reno County Clerk



AGENDA ITEM

AGENDA ITEM #7.C

AGENDA DATE: October 23, 2024

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:

Addendum to ARPA Resolution 2022-22 and Allocation of Funds, followed by Addendum to Agreement with Hutchinson Regional Medical Center - Arlington EMS Station

SUMMARY & BACKGROUND OF TOPIC:

After December 31, 2024, the use of ARPA funds are not allowed to be reallocated to purposes that are different from what was already approved by the commission. For those entities that have received a signed contract for ARPA funds they have until December 31, 2026, to finalize payment of projects that were identified in the contracts. The budgets for projects listed in the contracts can change within the overall scope of the work that was agreed to between the county and those entities, but we cannot pull back the money and give to another project/entity.

For these reasons, it is my recommendation the commission approve the resolution amending the 2022-22 resolution that states where ARPA funds are spent and makes changes to the Arlington EMS project allowing for an agreement with the hospital to be in place for the funds to be allocated in 2024 before the deadline. Attached is a summary of the fund allocations with a spreadsheet showing the 2022 amounts compared with 2024 recommend amounts and notes for the changes.

The next recommendation is an addendum for the change in our agreement with Hutchinson Regional Medical Center showing the new allocation of ARPA funds approved in the presented Resolution. Arlington EMS station has an estimated cost between \$600,000 and \$900,000. The commission has set a requested maximum amount of \$610,000 with \$260,000 of the total cost coming from ARPA funds. The requirement of architectural and engineering services may cause the amount to be above \$610,000, but any construction cost will be approved by the county commission. Even at a cost of \$610,000, there is a gap that would be paid for by the county out of our Capital Improvement Plan (CIP) Reserve Fund. Below is an explanation why the addendum is before you today.

The 5th Avenue EMS station cost \$300,000 to purchase with ARPA funds and is now going through the design bid build process. It is estimated we have another \$500,000 in costs to renovate the building. When you add professional service fees, it might be slightly higher. The remaining ARPA funds available for this project are \$223,028.50 and \$100,000 in Local Assistance and Tribal Consistency Funds (similar to ARPA funds) available for this project, totaling \$323,028.50 that must be allocated by the end of 2024. The recommended agreement is for these remaining ARPA funds and Local Assistance

and Tribal Consistency Funds that were identified for the 5th Avenue station to be reallocated to the Arlington EMS station, cutting most of the gap the county would be responsible for to the hospital. The full amount needed for the renovation of the 5th Avenue EMS station would come from the CIP reserve fund.

ALL OPTIONS:

1. Approve the resolution and agreements as recommended authorizing County Administrator Randy Partington to sign the addendum agreement
2. Table the resolution and agreements and send back for staff to revise.
3. Deny the resolution and agreements and offer a different direction for staff to consider.

RECOMMENDATION / REQUEST:

1. Motion to approve Resolution No. _____, amending Resolution No. 2022-22 and reaffirming all other portions of said resolutions.
2. Motion to approve Addendum to agreement with Hutchinson Regional Medical Center, that adds \$223,028.50 in ARPA funds toward the Arlington EMS station project, totaling \$483,028.50 in ARPA funds and adds \$100,000 toward the project from the U.S. Department of Treasurer's Local Assistance and Tribal Consistency Funds.

POLICY / FISCAL IMPACT:

The resolution and addendum change where the already allocated monies will be spent, so there is no real fiscal impact.

RESOLUTION 2024-_____

**A RESOLUTION AMENDING A PORTION OF
RESOLUTION 2022-22 AND REAFFIRMING
ALL OTHER PORTIONS OF SAID RESOLUTIONS**

WHEREAS, Resolution 2022-22 described the intended uses by Reno County of the First and Second Tranche of Reno County's allotment of Local Recovery Funds through the American Rescue Plan Act; and

WHEREAS, the Resolution included a list of the Organization, Project, and Allocation for Reno County's \$12,042,385.00 in American Rescue Plan Act funds; and

WHEREAS, while many of the funds have been distributed as described in the Resolution 2022-22 list, the circumstances of some of the project have changed, creating a need to adjust the allocation.

Resolution 2022-22 is hereby amended, to replace the list included with Resolution 2022-22 with the list attached hereto, stating the organization or individual, project, and allocation for Reno County's allotment of American Rescue Plan Act funds.

All other portions of Resolution 2022-22 shall remain in effect.

ADOPTED in regular session this 23rd day of October, 2024.

(Signature Page to Follow)

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Randy Parks, Chairman

Don Bogner, Vice-Chairman

Ron Hirst, Member

Daniel Friesen, Member

John Whitesel, Member

ATTEST:

Donna Patton, Reno County Clerk

\$12,042,385

\$12,042,385

Organization/Individual	Project Description	June 28, 2022 Commission Meeting	October 23, 2024 Commission Meeting	Change	Notes
United Way/K-Ready and Hospital	Childcare Grant Program	\$4,500,000	\$4,500,000	\$0	
Interfaith Housing	Housing	\$4,000,000	\$4,000,000	\$0	
SCKEDD	Housing	\$500,000	\$500,000	\$0	
Chamber of Commerce	Industrial Development Pre-approved	\$1,200,000	\$1,200,000	\$0	
HCC and Hutchinson Regional Medical Center	Expanded nursing program facilities (capital investment)	\$200,000	\$200,000	\$0	
Reno County EMS	Arlington EMS Station	\$260,000	\$483,028.50	\$223,028.50	The \$243.50 left over from Haven EMS was given back for another EMS cause. The \$222,785 remaining from Reno County Administration's 5th Avenue EMS Building is recommended to be reallocated to Arlington's EMS building.
Haven EMS	Equipment	\$12,100	\$11,856.50	-\$243.50	
City of Hutchinson Fire Department	Brush trucks	\$440,000	\$440,000	\$0	
Pretty Prairie EMS	Ambulance station (capital investment)	\$37,500	\$37,500	\$0	
Reno County Emergency Management	Fire Administrator equipment needs	\$70,000	\$70,000	\$0	
Reno County Emergency Management	Fire District capital equipment and software	\$113,000	\$113,000	\$0	
Reno County Sheriff's Office	Snap-On Trucks	\$50,000	\$50,000	\$0	
Reno County Administration	Reno County EMS 5th Avenue Building	\$522,785	\$300,000	-\$222,785	The \$522,785 was originally allocated to administration for building needs of Emergency Management and the Health Department. When a need for EMS to move to 5th Avenue, creating more space for the Health Department, \$300,000 was used to purchase the building with ARPA funds. The remaining renovations will not be awarded to a contractor until 2025.
Administrative Expenses	Audits and administrative work	\$137,000	\$137,000	\$0	
		\$12,042,385	\$12,042,385	\$0	

**ADDENDUM TO AGREEMENT
DATED AUGUST 14, 2024
BETWEEN RENO COUNTY AND
HUTCHINSON REGIONAL HEALTH CENTER**

This **ADDENDUM** modifies and amends the **AGREEMENT** made and entered into the 24th day of August, 2024 by and between Reno County, a county corporation organized and existing under the laws of Kansas, whose address is 206 West First Street Hutchinson, KS 67501-5245 hereinafter referred to as the "**COUNTY**" and Hutchinson Regional Health Center "**HRMC**". The COUNTY and the HRMC are collectively referred to herein as the "Parties."

The original agreement between the parties is hereby amended as follows:

A. Section 2, subsection b. article 3 of the original agreement states as follows:

1. \$260,000.00 of the project costs shall be covered by funds allocated under the American Rescue Plan Act (ARPA) and this portion of project costs shall be paid by Reno County within 90 days of final Construction.

Shall be removed and replaced with the following:

1. Reno County shall use all of its remaining funds allocated under the American Rescue Plan Act (ARPA), which funds amount to approximately \$483,028.50, towards the construction costs of this project, and this portion of project costs shall be paid by Reno County within 90 days of final Construction.
2. Reno County shall use the full amount of \$100,000 received for Local Assistance and Tribal Consistency Funds from the U.S. Department of Treasurer that is part of the federal American Rescue Plan funds.

B. All other terms and conditions of the original August 24, 2024 Agreement shall remain in effect.

(Signature Page to Follow)

IN WITNESS THEREOF, the parties hereto have caused the Agreement to be executed the day and year indicated below.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Dated: _____

Randy Partington
County Administrator

Dated: _____

Benjamin Anderson
President and CEO, Hutchinson Regional
Medical Center

Agreement Between Reno County and Hutchinson Regional Medical Center

This Agreement ("Agreement") is made effective as of 8/14/24, by and between Reno County, Kansas ("Reno County"), and Hutchinson Regional Medical Center ("HRMC").

Background: Reno County has identified a need for an Emergency Medical Services (EMS) station in Arlington, KS. HRMC has agreed to undertake the responsibility of leading the project for the construction of the EMS station. The construction of the EMS station includes the acquisition of land and the development of necessary infrastructure.

Terms and Conditions:


1. **Project Scope:** HRMC agrees to take the lead in the planning, design, construction, and completion of the EMS station in Arlington, KS, in consultation with Reno County in line with same collaboration through the Emergency Medical Services agreement.
2. **Financial Arrangement:**
 - a. **Land Acquisition:** Reno County will reimburse HRMC for the purchase of the land required for the EMS station, in an amount not to exceed \$15,000 dollars.
 - b. **Project Costs:**
 1. Reno County shall reimburse HRMC for architectural and engineering plans to provide the projected project costs.
 2. The total cost of the project shall be approved by Reno County and based on plans approved by Reno County prior to construction.
 3. \$260,000 dollars of the project cost shall be covered by funds allocated under the American Rescue Plan Act (ARPA), and this portion of project cost shall be paid by Reno County within 90 days of final construction.
 4. All designs and construction contracts, including change orders shall be approved by the Reno County Administrator.
 5. All change orders and/or additions to be paid at time of construction.
3. **Project Management:** HRMC shall oversee all aspects of the project, including but not limited to, procurement, hiring of contractors, compliance with regulatory requirements, and project timelines. HRMC shall provide regular progress reports to Reno County throughout the duration of the project.
4. **Compliance:** Both parties agree to comply with all applicable federal, state, and local laws, regulations, and ordinances throughout the duration of the project.
5. **Indemnification:** Each party shall indemnify and hold harmless the other party, its officers, agents, and employees from and against any and all claims, damages, losses, liabilities, and expenses arising out of or in connection with the performance of this

Agreement, except to the extent caused by the negligence or willful misconduct of the indemnified party.

6. **Term:** This Agreement shall commence on the Effective Date and shall continue until the completion of the project and full reimbursement of costs by Reno County to HRMC.
7. **Amendments:** Any amendments to this Agreement shall be made in writing and duly executed by both parties.
8. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Kansas.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

Reno County:



Randy Partington, County Administrator

8/14/24

Date

Hutchinson Regional Medical Center:

Benjamin Anderson, President and CEO

Date

**Notes for Agreement Between Reno County and
Hutchinson Regional Medical Center**

On August 14, 2024, the Reno County Commission approved the proposed agreement with Hutchinson Regional Medical Center to move forward with the building of a new EMS station in Arlington, Kansas. Pertaining to other agreements, Reno County is responsible for the costs associated with EMS stations operated by HRMS that are not on the HRMS main campus. Therefore, the county is ultimately responsible for the entire cost of the new station in Arlington, with \$260,000 of the total amount coming from the State and Local Fiscal Recover Funds, also referred to as ARPA funds.

The county commission will have the option to approve the project before construction commences or to request a change in the construction method. If the cost of the project is over the amount mentioned by the commission in their below motion, the hospital will need to bring justification for the extra cost.

At the meeting on August 14th, the commission made the following motion and vote to approve the agreement.

Approve agreement with Hutchinson Regional Medical Center (HRMC) for Arlington EMS station for entire project (all-inclusive costs) with a ceiling of \$610,000. Motion was approved by 5-0 vote.

A handwritten signature in blue ink, appearing to read "Randy Lantz". The signature is fluid and cursive, with a long horizontal stroke extending to the right.



AGENDA ITEM

AGENDA ITEM #7.D

AGENDA DATE: October 23, 2024

PRESENTED BY: Don Brittain, Public Works Director

AGENDA TOPIC:

Proposed contract renewal terms between Reno County Water District No. 8, and IdeaTek Telcom, LLC to be effective December 1, 2024.

SUMMARY & BACKGROUND OF TOPIC:

For the upcoming lease agreement beginning December 1, 2024, IdeaTek has asked for a five-year lease term with a one-year notice of termination, in lieu of a one-year lease term with a 30-day notice of termination. We have also recommended additional changes, including removal of Item 9. UTILITIES from the original contract. With a 4% inflation increase each year to the annual rent, we feel this is an efficient and economical way of recovering any cost of utilities used by IdeaTek, rather than spending administrative resources on the process of billing IdeaTek each month for their minimal electrical usage. Finally, as IdeaTek has been making annual rent payments, rather than monthly payments, we have removed item 1.,a.,2. on Exhibit A, outlining the \$1/per month rent payment. Other minor changes have been made to update the contract to be accurate based on present day usage of the tower, as shown in the attachments.

ALL OPTIONS:

1. Approve the proposed five-year contract between Reno County Water District No. 8 and IdeaTek Telcom, LLC beginning December 1, 2024.
2. Deny the proposed contract for the upcoming lease term beginning December 1, 2024.

RECOMMENDATION / REQUEST:

Motion to Approve proposed five-year contract renewal term with a one-year notice of termination, in lieu of the current one-year contract with a 30-day notice of termination. The additional proposed changes to the contract include removal of Item 9. "UTILITIES", and other changes to reflect the current usage of the tower by IdeaTek.

TOWER LEASE AGREEMENT

THIS LEASE AGREEMENT ("the Lease") is entered into as of the 1st day of December, ~~2020~~, 2024 by and between Reno County Rural Water District No. 8 ("Lessor") and IdeaTek Telcom, LLC, a Kansas limited liability company ("Lessee").

WHEREAS:

Lessor owns and controls the facility, tower, building, land and/or structure(s) described in Exhibit A (hereinafter referred to as "Tower").

Lessee is an Internet service provider and offers telecommunications and high-speed wireless Internet services to the surrounding area. Toward this end, Lessee desires to locate internet and telecommunications equipment (hereafter referred to as the "Equipment" on and/or adjacent, within, or at other described locations in Exhibit A (hereafter referred to as the "Leased Premises").

Providing access to the Tower will assist in addressing the COVID-19 public health and economic crisis, specifically addressing the increased need for internet connectivity in Kansas as related to the performance of the Kansas Department of Commerce Coronavirus Relief Fund Grant Agreement.

WITNESSETH:

1. DESCRIPTION OF PROPERTY AND USE. Lessor hereby leases to Lessee its successors or assigns, and Lessee hereby leases from Lessor, the Tower and Leased Premises described in Exhibit A.
2. TERM. The Lease Term is defined in Exhibit A attached hereto unless otherwise terminated earlier in the manner herein set forth. The Term start date shall be upon the initial completion of the installation of the Equipment. The Lease may be extended as permitted by Exhibit A.
3. RENT. The Rent is further defined in Exhibit A. Unless otherwise stated in this Lease, Rent shall be due monthly on the 1st and considered late after the 15th of each month, ~~or a one-time payment due on or before the 1st day of December.~~
4. LESSEE'S EQUIPMENT. All equipment placed within or on the Leased Premises and/or Tower by Lessee including antenna's, radios, cabling, electrical systems, racks, cabinets, and the like are Lessee's trade equipment (herein referred to as the "Equipment"), which shall be installed solely at Lessee's expense, and shall be and remain the Lessee's property, subject to the provisions of Section 12 hereof. However, Lessor shall have the right at all times to inspect any of the Equipment and its installation.
5. QUIET ENJOYMENT. Lessor warrants that as long as Lessee is not in breach of the lease, Lessee shall have quiet enjoyment of the Leased Premises and Tower. Likewise, except as otherwise stated herein, Lessee warrants Lessee shall give full cooperation in placing and securing equipment so as not to be hazard or nuisance to Lessor or other lessees and shall not otherwise interfere with Lessor's use and enjoyment of Lessor's property.
6. ACCESS TO LEASED PREMISES. Lessor covenants and warrants that Lessee, Lessee's employees, contractors, agents and vehicles shall have reasonable means of access to the Leased Premises and Tower. Lessor reserves the right to require supervised access to the site and shall be reimbursed by

Lessee for any time or expenses associated with said supervision. Other than in the event of an emergency, Lessee shall contact the County at least twenty-four (24) hours prior to needing access.

7. COMPLIANCE WITH REGULATIONS. Lessee shall, at Lessee's sole cost and expense comply with all governmental laws, rules, and regulations in the operation and use of the Leased Premises and Tower.

8. MAINTENANCE AND REPAIR. Lessee shall maintain the Equipment in a neat, clean, and attractive appearance and shall not allow the Equipment to fall into disrepair. Any maintenance and repair necessary for the functional use of the equipment, upgrades to utilities including power, conduits and telecommunication/broadband lines, will be performed by Lessee's qualified contractor(s) as permitted by Lessor, at the Lessee's sole cost.

~~9. UTILITIES. Except as otherwise provided in Exhibit A, Lessee shall pay all electricity and utility costs in connection with Lessee's use of the Leased Premise and Tower. Lessor shall permit Lessee or Lessee's qualified contractor(s) to install the power facilities, conduits and telecommunication/broadband lines required by Lessee at Lessee's sole cost to the Equipment.~~

9. ~~10.~~ TAXES. The Tower and associated real estate is currently exempt from ad valorem real estate tax assessment. Should any portion of the Leased Premises be determined to be taxable as a result of the Lessee's intended use pursuant to the Lease, Lessee shall be responsible for any tax attributable to that use. The Lessor retains the right to protest any tax assessment, including taking an appeal to the Kansas Board of Tax Appeals. Lessee shall be responsible for the payment of any property taxes associated with utilizing the water tower so long as they are the sole entity attaching non-exempt equipment to the Tower. Upon other attachments being put on the Tower for non-exempt purposes, any taxes that are due and payable shall be prorated accordingly.

10. ~~11.~~ LEASE TERMINATION.

a. If Lessee is prevented from constructing and completing the installation of the Equipment for reason of any final governmental law, regulation, order, or other action, the Lease will terminate immediately without penalty and with no rent or payment due.

b. In addition to other termination terms of this Lease, Lessee may terminate this Lease upon ~~thirty (30) days~~ ^{thirty one (1) year} written notice if (i) the Equipment is substantially damaged, or (ii) federal, state or local statute, ordinance, regulation or other governmental action shall preclude or limit the use of the Equipment, or (iii) the Lease becomes economically or otherwise undesirable to the Lessee, or (iv) a violation of Section 6 of this Lease occurs.

~~c. Prior to the start of installation of physical Equipment and upon notice to Lessor, Lessee may terminate this Lease immediately without penalty or further obligation.~~

~~c. d.~~ If either party breaches any material term of this Lease, and after 30 days notice the violating party fails to cure such breach, the other party may terminate this Lease without penalty and seek any and all appropriate damage upon the violating party.

11. ~~12.~~ REMOVAL OF EQUIPMENT. Upon expiration of the term or earlier termination of this Lease, Lessee shall, at Lessee's sole cost and expense, forthwith remove the Equipment and all appurtenances thereto, and restore the property of Lessor to substantially the same condition that existed prior to installation of the Equipment. In the event that Lessee has not removed the Equipment within sixty

(60) days after termination hereof, Lessor may remove the Equipment. Thereafter, Lessee shall reimburse Lessor on demand for all costs and expenses of such removal

12. ~~13.~~ INSURANCE AND INDEMNIFICATION.

- a. Lessee, at its sole cost and expense shall maintain during the term of this Lease public liability and property damage insurance with a single combined liability limit of at least One Million Dollars (\$1,000,000) and Two Million Dollars (\$2,000,000) aggregate insuring against all, actual or alleged liability of Lessee and its agents, employees and representatives arising out of and in connection with Lessee's use or occupancy of the Leased Premises. Lessor shall be named as an additional insured.
- b. Lessee shall indemnify and hold Lessor harmless from and against any and all claims, actual or alleged arising from Lessee's use or occupancy of the Premises or from the conduct of its business or from any activity, work, or things which may be permitted or suffered by Lessee in or about the Leased Premises, including all damage, costs, attorney's fees, expenses and liabilities incurred in the defense of any claim or action or proceeding arising therefrom. Except for Lessor's grossly negligent conduct and where permitted under the Kansas Tort Claims Act, Lessee hereby assumes all risk of damage to property or injury to person in or about the Leased Premises from any cause, and Lessee hereby waives all claims, including subrogation, in respect thereof against Lessor.

13. ~~14.~~ AUTHORIZATION TO FILE PERMITS. If required, Lessor shall provide authorization to Lessee to file the appropriate permits required for the construction, maintenance, or upgrade of the Equipment when such permit would otherwise require the signature of the Lessor.

14. ~~15.~~ DEFAULT. If Lessee defaults in the performance of any of its obligations under this Lease and fails to cure such default within thirty (30) days after written notice of default has been delivered to Lessee by Lessor, Lessor shall have the right to terminate this Lease and/or pursue any other legal or equitable rights or remedies that Lessor may have against Lessee.

15. ~~16.~~ ASSUMPTION OF OBLIGATION. Should Lessor sell the property, a copy of this lease must be provided to the purchaser, and the purchaser must assume the obligations of the Lessor under this lease.

16. ~~17.~~ NOTICES. Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party if personally served, if sent by a recognized overnight express carrier, or by electronic mail with a copy sent by overnight express carrier. If such notice or demand is served personally or electronically, notice shall be deemed constructively made at the time of such personal or electronic service. If such notice, demand or other communication is given by overnight express carrier, such notice shall be conclusively deemed given one (1) business day after delivery to the party to whom such notice, demand or other communication is to be given as listed under the signatory line of this Lease.

17. ~~18.~~ CHOICE OF LAW. The laws of the state of Kansas shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the parties hereto. Venue shall be proper in Reno County District Court in Reno County, Kansas and federal court in Wichita, Kansas.

18. ~~19.~~ WAIVER. Waiver by one party hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.
19. ~~20.~~ MODIFICATION OR AMENDMENT. No amendment, change, or modification of this Agreement shall be valid unless in writing signed by the parties hereto.
20. ~~21.~~ UNENFORCEABILITY OF PROVISIONS. If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.
21. ~~22.~~ MISCELLANEOUS PROVISIONS: Except as otherwise expressly provided in this Agreement, any additional provisions listed in Exhibit A are hereby incorporated into this Agreement by reference with the same force and effect as if set forth herein.
22. ~~23.~~ ENTIRE AGREEMENT; BINDING TERMS. This Lease constitutes the entire agreement of the parties. Neither Lessor nor Lessee shall be bound by any agreement, representation or warranty, expressed or implied, not contained herein and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect. This Lease shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns (except as expressly limited herein). Time is of the essence of this Lease.

[signature page to follow]

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above. The parties hereto agree that facsimile signatures shall be as effective as if originals.

LESSOR:

THE BOARD OF COUNTY COMMISSIONERS AS THE
GOVERNING BODY OF RENO COUNTY WATER
DISTRICT NO. 8

By: 

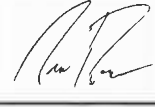
~~Ron Sellers~~, Chairman
Randy Parks

Notice Address:

Reno County Commission
206 W 1stAve
Hutchinson, Kansas 67501

LESSEE:

IDEATEK TELCOM, LLC

By: 

Jerrod Reimer, CEO

Notice Address:

IdeaTek Telcom, LLC
111 Old Mill ~~Ln~~ Lane
Buhler, Ks. 67522

Exhibit A

Term Sheet

1. Rent

a. In consideration of the mutual covenants contained herein, and other good and valuable consideration, Lessee shall pay or contribute to Lessor the following:

~~1. A one-time installation payment of \$3,600 payable upon completion of the installation of Lessor's equipment, but at no time later than December 30, 2020.~~

~~1. An annual rent payment payable on or before each first of December, with a 4% increase each year. The rent schedule for this five (5) year term is as follows:~~

~~December 1, 2024-December 1, 2025 - \$4,211.49~~

~~December 1, 2025-December 1, 2026 - \$4,379.95~~

~~December 1, 2026-December 1, 2027 - \$4,555.15~~

~~December 1, 2027-December 1, 2028 - \$4,737.36~~

~~December 1, 2028-December 1, 2029 - \$4,926.85~~

~~2. \$1 per month beginning January 1, 2021 payable before the 15th of each month.~~

~~2. In lieu of an annual payment, 12 equal payments may be made payable by the 1st of each month.~~

b. This Lease is required to address the COVID-19 public health and economic crisis, specifically addressing the increased need for internet connectivity in Kansas as related to the performance of the Kansas Department of Commerce Coronavirus Relief Fund Grant Agreement.

2. Term This Lease shall continue for an initial term of ~~one (1) year~~ ^{five (5) years} and may be extended upon agreement by the Parties. The Parties agree to reconvene to discuss and negotiate any extension of the Lease prior to ninety (90) days before the term expires.

3. Tower Description

- a. Name: Reno County Rural Water District No. 8 Water Tower
- b. Tower Description: Highlands Water Tower and portions of the real estate taxing parcel upon which the water tower sets
- c. GPS Coordinates: 38°10'05.3"N 97°57'09.1"W

4. Leased Premises Description

- a. General Description: tower base and sides and portions of the real estate taxing parcel upon which the water tower sets

5. Equipment:

- ~~1. Antenna mounting bracket attached to lip at top of water tower or rail clamps if a rail is accessible (brackets powder coated to prevent rust)~~
- ~~2. 6-8 small transmitting antennas~~
- ~~3. 1 backhaul dish antenna~~
- ~~4. Network switch~~

a. 9 Small Transmitting Antennas

b. 2 Backhauled on the site (2nd Backhaul was to provide redundancy)

TOWER LEASE AGREEMENT

THIS LEASE AGREEMENT (“the Lease”) is entered into as of the 1 st day of December, 2024, by and between Reno County Rural Water District No. 8 (“Lessor”) and IdeaTek Telcom, LLC, a Kansas limited liability company (“Lessee”).

WHEREAS:

Lessor owns and controls the facility, tower, building, land and/or structure(s) described in Exhibit A (hereinafter referred to as “Tower”).

Lessee is an internet service provider and offers telecommunications and high-speed wireless internet services to the surrounding area. Toward this end, Lessee desires to locate internet and telecommunications equipment (hereafter referred to as the “Equipment on and/adjacent, within, or at other described locations in Exhibit A (hereafter referred to as the “Leased Premises”).

Providing access to the Tower will assist in addressing the Covid-19 public health and economic crisis, specifically addressing the increased need for internet connectivity in Kansas as related to the performance of the Kansas Department of Commerce Coronavirus Relief Fund Grant Agreement.

WITNESSETH:

1. DESCRIPTION OF PROPERTY AND USE. Lessor hereby leases to Lessee, its successors or assigns, and Lessee hereby leases from Lessor, the Tower and Leased Premises described in Exhibit A.
2. TERM. The Lease Term is defined in Exhibit A attached hereto unless otherwise terminated earlier in the manner herein set forth. The Term start date shall be upon the initial completion of the installation of the Equipment. The Lease may be extended as permitted in Exhibit A.
3. RENT. The Rent is further defined in Exhibit A. Unless otherwise stated in this Lease, Rent shall be due monthly on the first and is considered late after the 15th of each month or a one-time payment due on or before the 1st day of December.
4. LESSEE’S EQUIPMENT. All equipment placed within or on the Leased Premises and/or Tower by Lessee including antennas, radios, cabling, electrical systems, racks, cabinets, and the like are Lessee’s trade equipment (herein referred to as the “Equipment”), which shall be installed solely at the Lessee’s expense, and shall be and remain the Lessee’s property, subject to the provisions of Section 12 hereof. However, Lessor shall have the right at all times to inspect any of the Equipment and its installation.
5. QUIET ENJOYMENT. Lessor warrants that as long as Lessee is not in breach of the lease, Lessee shall have quiet enjoyment of the Lease Premises and Tower. Likewise, except as otherwise stated herein, Lessee warrants Lessee shall give full cooperation in placing and securing equipment so as not to be hazard or nuisance to Lessor or other lessees and shall not otherwise interfere with Lessor’s use and enjoyment of Lessor’s property.
6. ACCESS TO LEASED PREMISES. Lessor covenants and warrants that Lessee, Lessee’s employees, contractors, agents and vehicles shall have reasonable means of access to the Leased Premises and

Tower. Lessor reserves the right to require supervised access to the site and shall be reimbursed by Lessee for any time or expenses associated with said supervision. Other than in the event of an emergency, Lessee shall contact the County at least twenty-four (24) hours prior to needing access.

7. COMPLIANCE WITH REGULATIONS. Lessee shall, at Lessee's sole cost and expense comply with all governmental laws, rules, and regulations in the operation and use of the Leased Premises and Tower.
8. MAINTENANCE AND REPAIR. Lessee shall maintain the Equipment in a neat, clean, and attractive appearance and shall not allow the Equipment to fall into disrepair. Any maintenance and repair necessary for the functional use of the equipment, upgrades to utilities including power, conduits and telecommunication/broadband lines, will be performed by Lessee's qualified contractor(s) as permitted by Lessor, at the Lessee's sole cost.
9. TAXES. The Tower and associated real estate is currently exempt from ad valorem real estate tax assessment. Should any portion of the Leased Premises be determined to be taxable as a result of the Lessee's intended use pursuant to the Lease, Lessee shall be responsible for any tax attributable to that use. The Lessor retains the right to protest any tax assessment, including taking an appeal to the Kansas Board of Tax Appeals. Lessee shall be responsible for the payment of any property taxes associated with utilizing the water tower so long as they are the sole entity attaching non-exempt equipment to the Tower. Upon other attachments being put on the Tower for non-exempt purposes, any taxes that are due and payable shall be prorated accordingly.
10. LEASE TERMINATION.
 - a. If Lessee is prevented from constructing and completing the installation of the Equipment for reason of any final governmental law, regulation, order or other action, the Lease will terminate immediately without penalty and with no further rent or payment due.
 - b. In addition to other termination terms of this Lease, Lessee may terminate this Lease upon one (1) year written notice if (i) the Equipment is substantially damaged, or (ii) federal, state, or local statute, ordinance, regulation, or other governmental action shall preclude or limit the use of the Equipment, or (iii) the Lease becomes economically or otherwise undesirable to the Lessee, or (iv) a violation of Section 6 of this Lease occurs.
 - c. If either party breaches any material term of this Lease, and after 30 days' notice the violating party fails to cure such breach, the other party may terminate this Lease without penalty and seek any and all appropriate damage upon the violating party.
11. REMOVAL OF EQUIPMENT. Upon expiration of the term or earlier termination of this Lease, Lessee shall, at Lessee's sole cost and expense, forthwith remove the Equipment and all appurtenances thereto, and restore the property of Lessor to substantially the same condition that existed prior to installation of the Equipment. In the event that Lessee has not removed the Equipment within sixty (60) days after termination hereof, Lessor may remove the Equipment. Thereafter, Lessee shall reimburse Lessor on demand for all costs and expenses of such removal.

12. INSURANCE AND INDEMNIFICATION.

- a. Lessee, at its sole cost and expense shall maintain during the term of this Lease public liability and property damage insurance with a single combined liability limit of at least One Million Dollars (\$1,000,000) and Two Million Dollars (\$2,000,000) aggregate insuring against all, actual or alleged liability of Lessee and its agents, employees and representatives arising out of and in connection with Lessee's use or occupancy of the Leased Premises. Lessor shall be named as an Additional Insured.
- b. Lessee shall indemnify and hold Lessor harmless from any and all claims, actual or alleged arising from Lessee's use or occupancy of the Premises or from the conduct of its business or from any activity, work, or things which may be permitted or suffered by Lessee in or about the Leased Premises, including all damage, costs, attorneys' fees, expenses and liabilities incurred in the defense of any claim or action or proceeding arising therefrom. Except for Lessor's gross negligent conduct and where permitted under the Kansas Tort Claims Act, Lessee hereby assumes all risk of damage to property or injury to person in or about the Leased Premises from any cause, and Lessee hereby waives all claims, including subrogation, in respect thereof against Lessor.

13. AUTHORIZATION TO FILE PERMITS. If required, Lessor shall provide authorization to Lessee to file the appropriate permits required for the construction, maintenance or upgrade of the Equipment when such permit would otherwise require the signature of the Lessor.

14. DEFAULT. If Lessee defaults in the performance of any of its obligations under this Lease and fails to cure such default within thirty (30) days after written notice of default has been delivered to Lessee by Lessor, Lessor shall have the right to terminate this Lease and/or pursue any other legal or equitable rights or remedies that Lessor may have against Lessee.

15. ASSUMPTION OF OBLIGATION. Should Lessor sell the property, a copy of this lease must be provided to the purchaser, and the purchaser must assume the obligation of the Lessor under this lease.

16. NOTICES. Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party if personally served, if sent by a recognized overnight express carrier, or by electronic mail with a copy sent by overnight express carrier. If such notice or demand is served personally or electronically, notice shall be deemed constructively made at the time of such personal or electronic service. If such notice, demand or other communication is given by overnight express carrier, such notice shall be conclusively deemed given one (1) business day after delivery to the party to whom such notice, demand or other communication is to be given as listed under the signatory line of this Lease.

17. CHOICE OF LAW. The laws of the state of Kansas shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the parties hereto. Venue shall be proper in Reno County District Court in Reno County, Kansas and federal court in Wichita Kansas.

18. WAIVER. Waiver by one party hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.

19. MODIFICATION OR AMENDMENT. No amendment, change, or modification of this Agreement shall be valid unless in writing signed by the parties hereto.
20. UNENFORCEABILITY OF PROVISIONS. If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.
21. MISCELLANEOUS PROVISIONS. Except as otherwise expressly provided in this Agreement, any additional provisions listed in Exhibit A are hereby incorporated into this Agreement by reference with the same force and effect as if set forth herein.
22. ENTIRE AGREEMENT; BINDING TERMS. This Lease constitutes the entire agreement of the parties. Neither Lessor nor Lessee shall be bound by any agreement, representation or warranty, expressed or implied, not contained herein and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force or effect. This Lease shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns (except as expressly limited herein).

[signature page to follow]

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

LESSOR:

LESSEE:

THE BOARD OF COUNTY COMMISSIONERS AS
THE GOVERNING BODY OF RENO COUNTY
WATER DISTRICT NO. 7

IDEATEK TELCOM, LLC

By: _____
Randy Parks, Chairman

By: _____
Jerrod Reimer, CEO

Notice Address:
Reno County Commission
206 W. 1st Avenue
Hutchinson, Kansas 67501

Notice Address:
IdeaTek Telcom, LLC
111 Old Mill Lane
Buhler, Kansas 67522

Exhibit A

Term Sheet

1. Rent

- a. In consideration of the mutual covenants contained herein, and other good and valuable consideration, Lessee shall pay or contribute to the Lessor the following:
1. An annual rent payment payable on or before each first of December, with a 4% increase each year. The rent schedule for this five (5) year term is as follows:

December 1, 2024-December 1, 2025 - \$4,211.49

December 1, 2025-December 1, 2026 - \$4,379.95

December 1, 2026-December 1, 2027 - \$4,555.15

December 1, 2027-December 1, 2028 - \$4,737.36

December 1, 2028-December 1, 2029 - \$4,926.85

2. In lieu of an annual payment, 12 equal payments may be made payable by the 1st of each month.

 - b. This Lease is required to address the COVID-19 public health and economic crisis, specifically addressing the increased need for internet connectivity in Kansas as related to the performance of the Kansas Department of Commerce Coronavirus Relief Fund Grant Agreement.
2. Term. This Lease shall continue for a term of five (5) years and may be extended upon agreement by the Parties. The Parties agree to reconvene to discuss and negotiate any extension of the Lease prior to 90 days before the term expires.
3. Tower Description
- a. Name: Reno Couty Rural Water District No. 8 Water Tower
 - b. Tower Description: Highlands Water Tower and portions of the real estate taxing parcel upon which the tower sits
 - c. GPS Coordinates: 38°10'05.3"N 97°57'09.1W
4. Leased Premises Description
- a. General Description: tower base and sides and portions of the real estate taxing parcel upon which the water tower sits
5. Equipment:
- a. 9 Small Transmitting Antennas
 - b. 2 Backhauls on the site (2nd Backhaul was to provide redundancy)



AGENDA ITEM

AGENDA ITEM #8.A

AGENDA DATE: October 23, 2024

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Monthly Department Reports

SUMMARY & BACKGROUND OF TOPIC:

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments. Attached are reports for Health, Human Resources, Information Technology, Public Works, Solid Waste, Treasurer, and Youth Services.

Dear Randy Partington, County Administrator:

RE: Monthly report ending September 30, 2024

Staffing Vacancies:

Our current vacancy is for a PRN Public Health Nurse.

Program Updates:

Admin/Finance/Health Information Management (HIM). Staff are working with the facilities department in provide guidance in updating several of our staff offices. Staff are also assisting the nursing staff in clerking the offsite flu clinics.

Childcare Licensing (CCL) Staff conducted their monthly orientation class, 2 initial surveys, 4 annual surveys, 4 compliance visits, and 2 complaint visits. Staff continued communication with providers regarding the new KDHE Childcare Regulations that went into effect in early August. Staff are assisting The Reno County Child Care Task Force, Hutchinson Community College, Child Links, and the United Way in planning the Kaleidoscope Conference, October 11th and 12th.

Clinical – Basic Health Services (BHS), Maternal Child Health (MCH), Family Planning (FP), and Older Adult Services (OAS). Along with providing normal clinical services, staff have been busy scheduling over 60 offsite flu clinics that have/will be taking place during the months of September, October, and November.

Epidemiology and COVID-19 Update. Staff conducted 12 infectious disease investigations, with 12 confirmed or probable cases. There were 2 animal bite investigations conducted. As of 9/25/24, the percentage of COVID-19 emergency department (ED) visits generally stayed between 2% and 3% of all ED visits throughout September. COVID-19 ED visits made up 1.1% of all visits the most recent week ending September 21st. As of September 25th, there are 3 patients hospitalized with COVID-19. We are excited to announce that our Epidemiologist also became certified in Associate – Infection Prevention and Control (a-IPC).

Health Education – Chronic Disease and Risk Reduction (CDRR), Comprehensive Opioid, Stimulant, and Substance Use Site-based Program (COSSUP), Pathways to a Healthy Kansas, and Community Education. CDRR-By June 2025, 3 of the 6 school districts in Reno County will implement a 100% tobacco-vape-free policy. By June 2025, a Tobacco Cessation program will be fully implemented into the programs offered by Horizon's. By June 2025, the Food Advisory Council will have completed a 6-year strategic plan with the identified key strategies from the food system assessment. COSSUP- For Overdose Fatality Review Board (OFRB): staff led the completion of 8 case reviews, are building a process for recommendations, and are establishing a governing council. For Medication Assisted Treatment (MAT): staff met with an



individual to discuss their policies of their already established MAT program and is in the process of planning a joint meeting to further plan the implementation of the MAT program. Pathways-staff are working with the food pantry board to help with hunger relief. Community Education-Staff continue their work with Health and Nutrition education, Substance Use education, School Outreach, Business Outreach, Reno Recovery Collaborative, Reno County Community Wellness Coalition, Tobacco-Free Living Workgroup, Food Advisory Council, Rise Up Reno, Bike Walk Hutch, Kansas Food Action Network, Reno County Suicide Coalition, Governors Behavior Health Tobacco Workgroup, and the Mental Health Task Force. Staff attended the Kansas Public Health Association (KPHA) annual meeting in Wichita. One of our staff members actually presented at the KPHA Conference; the topic was Crafting Healthy Futures.

Preparedness (PHEP) and Medical Reserve Corp (MRC). September is National Preparedness month. Staff participated in Preparedness Day at the Kansas State Fair, on Monday, September 9th, provided the monthly education at our monthly staff meeting, educated the Advisory Board members of preparedness activities at their monthly meeting, attended the quarterly South Central Metro Region (SCMR) meeting, informed Hutchinson Community College nursing school students of our MRC unit, and filmed the first of many videos for the series titled “Preparedness Outside the Box.”

WIC – Women, Infant & Children. We have 1162 active clients (have used at least 1 item on food benefits) out of 1372 participating (received benefits). Breastfeeding Peer Counselors assisted 14 individuals with breastfeeding. Staff held 2 Bump to Baby classes with 3 participants.

Becoming a High(er) Performing Organization. Four (4) staff members participated in the Reno County/KU HPO Training September 9-10.

Sincerely,

Karla Nichols
Director of Public Health





RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
PHONE: (620) 694-2982
FAX: (620) 694-2508

Board of Commissioners - Department Update
Human Resources – September 2024
Helen Foster – Human Resources Director

Employment Activity

During the month of September, we had 6 (six) new hires and 6 (six) separations from employment so far this month. This month we received a total of 116 applications through September 25th. We went from 15 active job postings to 16 active job postings for the month of September.

Service Awards

The ceremony for service awards will be held in the Veterans Room on December 19th from 2-3:30 pm. Human Resources has started the preparations in procuring the supplies for the awards. This month we have ordered and received all the frames necessary for certificates. Elise will begin preparations to order the engraved awards. We will be utilizing Creative Awards again this year for our service awards.

Open Enrollment

Open enrollment has been completed and all changes have been keyed into our health and dental provider portals. This year had some delays due to employees not completing their enrollments by the deadline which created a delay on our part for the other necessary pieces.

Pharmacy Change

Integration with Allied and Ventegra has been a smooth transition. Ventegra has communicated timely and has been receptive to our needs. This process is moving as planned and should prove to be a smooth transition on October 1st.

United Way

Reno County will be doing a United Way Campaign through the end of the month of October. This year United Way is planning to visit most departments to facilitate a presentation about United Way. The intent is to bring awareness of the some of the partners that United Way supports and to introduce some of the benefits to our employees through those community partnerships. We will be offering presentations in the Veterans room for those employees that are unable to make a presentation within their departments or for those that have small departments, so it makes more sense to come to the open presentations. Those will be held from October 15th through October 18th at various times to hopefully fit most schedules. Last year Reno County pledged \$8,012.26 through payroll deductions and direct payments to United Way. That was an increase over the previous year of \$1,190.26.

Budget

Currently, I have used 67% of my overall budget. The next couple of months will show an increase due to award costs and publication renewals.



Reno County Information Technology
206 W First Avenue
Hutchinson KS 67501-5245
(620) 694-2523 • help.desk@renogov.org

Thursday, September 26, 2024

Re: Information Technology Monthly Report

Staffing

We are currently fully staffed with 8 full time positions.

Budget YTD Summary

We are currently using 81% of our budget. Expenditures for September were standard, including general and labor expenses, contractual services, and upkeep/maintenance. We anticipate remaining within budget overall for 2024.

Projects/Issues/Challenges/Concerns

September was a typical month.

- Helpdesk Activity: In September, we received a total of 278 new tickets, of which we resolved 246. For new tickets, we still have 22 active tickets and 10 have moved into a pending state. In total, we currently have a total of 90 open tickets; 38 of these are in a pending state, and 52 of these are active.
- Cybersecurity: Maintaining our cybersecurity is a never-ending project.
 - From August 26th through September 25th, we received a total of 85,838 external emails and sent 41,978 emails. Our security system rejected a total of 26,404 emails which were identified to be malicious, phishing, or spam. The previous month count only included the malicious emails, we now include all malicious, phishing, and spam.
 - For September, staff reported a total of 95 suspicious emails, 33 of which were considered spam and 17 were determined to be a threat; 1 email was unresolved at the point of writing this report, which is typically due to it being received towards the end of the month or waiting on feedback from the user.
 - We had no cybersecurity incidents of significance this month
- Training/Education: The first workday of every week, we provide cybersecurity training at 9:00 AM. We will start performing annual recertification in January, due by the anniversary date for staff. We are currently in the process of building training on Microsoft services, in hope to improve adoption and efficiency.

Our department is consistently managing a significant number of projects of varying impact across the county, but below are the current projects most visible/impactful to the public or county staff.

- Tyler Eagle Recording Software: Tyler is currently performing the conversion, and we anticipate this project will conclude mid-February of 2025.
- Email Domain Migration: We have approximately 84 users remaining for migration, not counting members of the Sheriff's Office. Due to the cross-network migration process, we are working through users that exist on the county network before migrating the Sheriff's Office mailboxes.
- Security Upgrades at RCCF: Equipment has been received for the security camera upgrade project and is being configured and prepared for deployment. This deployment will coincide with the deployment of the other upgrades planned in conjunction with LT Solutions.
- Infrastructure Update for County Equipment. We are currently pending the expiration of a Request for Qualifications from vendors for completing this project. We anticipate having a proposal available for the commission towards the end of October.



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

September, 2024 Monthly Report

Asphalt Crew should finish overlaying by mid-October. The crew will overlay 31 miles of road in 2024.

Mowing/Sign The Mowing Crew is mowing the last round of mowing that involves mowing out the entire road ditch from road edge to property line.

Dirt Crew is cleaning ditches and replacing culverts as needed.

Bridge Crew will soon complete the replacement of Peace Road Bridge, 5.20 miles south of Parallel Road by end of September. The crew will then start replacing Riverton Road Bridge 12.95, located approximately 5 miles east of the City of Arlington, and repairing bridges as needed.

Planning & Zoning – The Planning & Zoning Commission has completed holding public hearings with the question of prohibiting large scale commercial solar within the zoned area of the county. The County Commission has received a recommendation from the Planning & Zoning Commission to not prohibit large scale solar projects within the zoned area of the county.

Environmental / Utilities - Grants are being applied for Both SD201-202 and Yoder WD101 projects and Public Works staff has applied for grants for these projects. Utility and Environmental being combined is working out very well. The Environmental Division is now fully staffed and has already issued as many permits this year as they issued the entire year of 2023. This year may set a record for most permits issued.

Contracted Projects

The Victory Road Bridge, south of Buhler will let in October .

Challenges



Reno County Solid Waste
4015 W Clark Rd
Hutchinson, KS 67501
(620) 694-2586

Solid Waste Monthly Update September 2024
Prepared by Megan Davidson, Director

Staffing: We currently have a 1 General Labor Position open.

Projects/Issues/Challenges/Concerns: Employees have been working hard on the Gun Range down the road. The last Berm is almost completed and they finished most of the road and parking pad with the rock material. We have been working on the Phase III Construction Demolition with a projected completion date of December.

The Kansas State Fair kept staff busy as we opened for Stutzman Refuse and the City of Hutchinson at 6am during the fair to haul in trash and compost material from the livestock barns. This allowed them to not only do the fair routes but also keep on schedule with their regular routes and projects that they were working on.

Totals from the 10 day fair for trash and livestock manure are as follows:

Municipal Solid Waste: 173.78 tons

Compost (Livestock/manure): 365.81 tons

Interfaith Housing and G&G Dozer Service began their demo project of the St. Elizabeth Hospital. The totals so far for the material that has been brought to the landfill as of 9-25-24 are at 478 tons (439 tons of that is just construction demolition). The amount of concrete that has been hauled as of 9-25-24 is 305.91 tons.

Staff has transitioned into getting ready for the fall/winter months and winterizing mowers, we are also busy keeping the grounds picked up of litter from the windy days we have had

Budget: the D8T Dozer is in the final stages of being at the rebuild shop in Wichita. The landfill has spent approximately 31% of its budget.



RENO COUNTY TREASURER
125 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2938
Fax: 620-694-2776

TDD: Kansas Relay Center 1-800-766-3777

September 19, 2024

Monthly Report – Treasurer’s Office

STAFFING:

We are actively interviewing for a recently vacated position in our office. We hope to bring the new employee on board as soon as possible to begin the extensive training process.

PROJECTS:

The September 2024 tax distribution was completed this week and the checks totaling over \$5.6 million were mailed on September 18. Entities with the largest checks were notified ahead of time so that they could pick up the checks in our office. This distribution marks the culmination of weeks of careful balancing and precise journal entries in preparation. Our next tax distribution will be in October.

Unpaid 2023 real estate taxes were officially declared delinquent in September.

Jeanette and I had the opportunity to attend the Kansas County Treasurer’s Association conference in Topeka September 11-13. The conference provides the opportunity to receive Treasurer certification training, plus informational updates on procedural items or legislation affecting the Treasurer’s Office for either the Treasurer or Tag Department side of our operations. Many items were discussed.

Of special interest was the KCTA discussion of HB 2098 which will be implemented in January 2025. It offers consumers a sales tax refund or sales tax credit for private vehicle sales. (Previously, only a vehicle traded in at a dealership allowed a credit lowering sales tax paid on the new vehicle.) I have reached out to KDOR’s sales tax division by email to find out if they have any projections on the potential impact on sales tax revenue for Reno County or counties in general.



RENO COUNTY YOUTH SERVICES

219 West Second Ave.
Hutchinson, Kansas 67501
(620) 694-2500

Fax: (620) 694-2504

TDD: Kansas Relay Center 1-800-766-3777

JUVENILE DETENTION CENTER

JUVENILE INTAKE & ASSESSMENT

BOB JOHNSON YOUTH SHELTER

Youth Services Monthly Report

September 2024

Staffing changes or issues (if any)

Current Youth Care Specialist open positions are male only, first shift, which a candidate is currently in background check for. The 20-hour shift is also available, along with 2 night positions, one male and one female. Detention has once second shift, male only position open.

Deanna Coker is the September Employee of the Month. Deanna comes to work every day with a smile on her face and encouraging words for all those around her. She keeps our facility looking great and takes great pride in her work.

Budget YTD Summary

As of 9/27/2024, we have spent 51% of our Shelter budget (Dept.90). We have spent 64% of our detention budget (Dept.91).

Projects/Issues/Challenges/Concerns

Three of our youth from Hutchinson High School will be attending Home Coming next weekend. All three of them are very excited, and nervous, as this is the first time any of them have been able to attend. It is awesome to see how our staff have rallied to find them nice clothes for the occasion, and everyone is excited for them. I am very fortunate to be working alongside the staff I have, and I am very proud of all of them.

2024 YTD BUDGET REPORT

AGENDA ITEM #8.B

As of 9/30/2024

	Amended Budget	Amt Received / Expended	% Recd / Used
001 General Fund			
00 Unclassified			
Revenue			
Interest	558,000.00	3,298,242.01	591%
Taxes	14,684,287.00	13,491,746.80	92%
Licenses, Permits, and Fees	229,450.00	263,142.50	115%
Reimbursements	795,500.00	842,522.09	106%
Grant Revenues	0.00	5,000.00	
Transfers In from Other Funds	30,000.00	50,397.00	168%
Other Revenue	0.00	439,347.83	
Revenue Total	16,297,237.00	18,390,398.23	113%
Expenses			
Other Expense & Reimbursements	0.00	-12,923.19	
Expenses Total	0.00	-12,923.19	
01 County Commission			
Expenses			
Personnel Services	54,000.00	41,538.00	77%
Contractual Services	4,300.00	3,385.04	79%
Commodities	2,000.00	0.00	0%
Expenses Total	60,300.00	44,923.04	74%
02 County Clerk			
Revenue			
Reimbursements	15,000.00	22,929.20	153%
Revenue Total	15,000.00	22,929.20	153%
Expenses			
Personnel Services	202,624.00	204,506.36	101%
Contractual Services	27,070.00	28,224.13	104%
Commodities	3,400.00	1,459.11	43%
Expenses Total	233,094.00	234,189.60	100%
03 County Treasurer			
Revenue			
Licenses, Permits, and Fees	0.00	1.00	
Reimbursements	0.00	3,613.50	
Revenue Total	0.00	3,614.50	
Expenses			
Personnel Services	211,852.00	171,365.29	81%
Contractual Services	53,735.00	11,032.56	21%
Commodities	36,650.00	12,646.08	35%
Expenses Total	302,237.00	195,043.93	65%

2024 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
04 District Attorney			
Revenue			
Licenses, Permits, and Fees	100,000.00	95,728.25	96%
Reimbursements	4,000.00	13,187.56	330%
Revenue Total	104,000.00	108,915.81	105%
Expenses			
Personnel Services	1,252,528.00	1,015,619.45	81%
Contractual Services	370,900.00	82,593.68	22%
Commodities	49,000.00	18,537.88	38%
Expenses Total	1,672,428.00	1,116,751.01	67%
05 Register of Deeds			
Revenue			
Licenses, Permits, and Fees	400,000.00	321,791.00	80%
Revenue Total	400,000.00	321,791.00	80%
Expenses			
Personnel Services	170,324.00	129,233.12	76%
Contractual Services	10,555.00	6,214.66	59%
Commodities	6,050.00	4,131.91	68%
Expenses Total	186,929.00	139,579.69	75%
06 Sheriff			
Revenue			
Licenses, Permits, and Fees	32,000.00	23,750.00	74%
Reimbursements	18,000.00	14,775.67	82%
Grant Revenues	12,000.00	20,596.71	172%
Revenue Total	62,000.00	59,122.38	95%
Expenses			
Personnel Services	3,402,568.00	2,632,120.99	77%
Contractual Services	407,380.00	312,213.35	77%
Commodities	484,500.00	187,722.18	39%
Capital Improvement & Outlay	310,974.00	83,236.64	27%
Other Expense & Reimbursements	2,000.00	1,497.18	75%
Expenses Total	4,607,422.00	3,216,790.34	70%
07 County Administration			
Expenses			
Personnel Services	619,009.00	438,184.20	71%
Contractual Services	59,150.00	18,229.53	31%
Commodities	2,500.00	1,275.19	51%
Expenses Total	680,659.00	457,688.92	67%

2024 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
08 District Court			
Revenue			
Reimbursements	10,000.00	886.20	9%
Revenue Total	10,000.00	886.20	9%
Expenses			
Contractual Services	561,990.00	359,126.11	64%
Commodities	55,100.00	24,372.08	44%
Expenses Total	617,090.00	383,498.19	62%
09 Courthouse General			
Revenue			
Reimbursements	11,000.00	8,890.80	81%
Revenue Total	11,000.00	8,890.80	81%
Expenses			
Personnel Services	85,084.00	77,738.28	91%
Contractual Services	411,500.00	239,858.65	58%
Commodities	2,000.00	3,761.46	188%
Other Expense & Reimbursements	15,000.00	0.00	0%
Transfers Out to Other Funds	750,000.00	0.00	0%
Expenses Total	1,263,584.00	321,358.39	25%
10 County General			
Revenue			
Reimbursements	0.00	87.72	
Revenue Total	0.00	87.72	
Expenses			
Contractual Services	978,850.00	970,816.40	99%
Commodities	6,500.00	8,193.91	126%
Other Expense & Reimbursements	10,000.00	107.61	1%
Outside Agencies Appropriation	578,000.00	500,250.00	87%
Ambulance Services	1,907,451.00	938,277.89	49%
Emergency Communications	977,500.00	566,520.19	58%
Economic Development Projects	400,000.00	0.00	0%
Transfers Out to Other Funds	1,017,655.00	263,943.74	26%
Commission Discretionary	20,000.00	726.30	4%
Expenses Total	5,895,956.00	3,248,836.04	55%

2024 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
11 Maintenance			
Revenue			
Reimbursements	30,000.00	46,754.43	156%
Revenue Total	30,000.00	46,754.43	156%
Expenses			
Personnel Services	874,619.00	614,783.78	70%
Contractual Services	91,440.00	62,201.75	68%
Commodities	84,915.00	52,309.87	62%
Expenses Total	1,050,974.00	729,295.40	69%
12 Planning & Zoning			
Expenses			
Personnel Services	92,233.00	69,260.75	75%
Contractual Services	17,950.00	1,272.94	7%
Commodities	140.00	69.68	50%
Expenses Total	110,323.00	70,603.37	64%
13 Emergency Management			
Revenue			
Reimbursements	110,000.00	1,395.05	1%
Revenue Total	110,000.00	1,395.05	1%
Expenses			
Personnel Services	321,379.00	246,890.41	77%
Contractual Services	45,575.00	33,991.06	75%
Commodities	35,450.00	19,407.86	55%
Expenses Total	402,404.00	300,289.33	75%
14 Sheriff - Jail			
Revenue			
Reimbursements	50,000.00	40,612.24	81%
Grant Revenues	0.00	67,556.50	
Other Revenue	500.00	0.00	0%
Revenue Total	50,500.00	108,168.74	214%
Expenses			
Personnel Services	2,503,334.00	2,313,433.14	92%
Contractual Services	1,078,428.00	678,474.72	63%
Commodities	217,250.00	124,797.07	57%
Capital Improvement & Outlay	32,000.00	0.00	0%
Expenses Total	3,831,012.00	3,116,704.93	81%

2024 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
15 Human Resources			
Expenses			
Personnel Services	251,115.00	185,851.48	74%
Contractual Services	47,100.00	32,079.87	68%
Commodities	17,000.00	3,592.86	21%
Expenses Total	315,215.00	221,524.21	70%
16 Appraiser			
Revenue			
Reimbursements	7,500.00	5,434.00	72%
Revenue Total	7,500.00	5,434.00	72%
Expenses			
Personnel Services	701,019.00	530,294.92	76%
Contractual Services	77,450.00	45,479.37	59%
Commodities	18,350.00	7,593.87	41%
Expenses Total	796,819.00	583,368.16	73%
17 County Clerk - Election			
Revenue			
Reimbursements	52,750.00	55,513.18	105%
Grant Revenues	0.00	1,193.65	
Revenue Total	52,750.00	56,706.83	108%
Expenses			
Personnel Services	213,074.00	104,612.77	49%
Contractual Services	249,760.00	164,299.46	66%
Commodities	14,300.00	7,757.03	54%
Other Expense & Reimbursements	52,000.00	56,456.44	109%
Expenses Total	529,134.00	333,125.70	63%
18 Information Technology			
Revenue			
Reimbursements	28,000.00	30,322.47	108%
Revenue Total	28,000.00	30,322.47	108%
Expenses			
Personnel Services	589,731.00	469,124.10	80%
Contractual Services	50,375.00	40,315.38	80%
Commodities	9,500.00	5,903.41	62%
Capital Improvement & Outlay	0.00	1,225.16	
Expenses Total	649,606.00	516,568.05	80%

2024 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
19 Environmental Division			
Revenue			
Licenses, Permits, and Fees	0.00	28,320.00	
Revenue Total	0.00	28,320.00	
Expenses			
Personnel Services	0.00	138,260.49	
Contractual Services	0.00	3,124.30	
Commodities	0.00	2,490.53	
Expenses Total	0.00	143,875.32	
24 Auto Center			
Revenue			
Reimbursements	20,000.00	19,253.26	96%
Revenue Total	20,000.00	19,253.26	96%
Expenses			
Personnel Services	178,597.00	137,293.05	77%
Contractual Services	15,995.00	10,192.27	64%
Commodities	15,380.00	7,508.32	49%
Capital Improvement & Outlay	0.00	800.00	
Expenses Total	209,972.00	155,793.64	74%
REVENUE TOTALS	17,197,987.00	19,212,990.62	112%
EXPENSE TOTALS	23,415,158.00	15,516,884.07	66%
Fund 001 General Fund	-6,217,171.00	3,696,106.55	
Beginning Fund Balance:	15,122,234.00		
Ending Fund Balance:	18,818,340.55		
Cash Balance Forward (Budgeted Resource):	11,079,696.00		
Reserve for Cash Carryover & Contingencies:	4,610,289.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
002 Aging & Transit Fund			
Revenue			
Taxes	327,668.00	317,915.37	97%
Licenses, Permits, and Fees	100.00	0.00	0%
Reimbursements	6,125.00	9,945.12	162%
Grant Revenues	1,087,751.00	1,461,151.77	134%
Transfers In from Other Funds	492,655.00	0.00	0%
Other Revenue	310,795.00	44,660.33	14%
Revenue Total	2,225,094.00	1,833,672.59	82%
Expenses			
Personnel Services	1,318,662.00	850,341.56	64%
Contractual Services	662,415.00	308,267.34	47%
Commodities	241,850.00	85,997.61	36%
Capital Improvement & Outlay	317,550.00	771,599.60	243%
Other Expense & Reimbursements	425.00	0.00	0%
Expenses Total	2,540,902.00	2,016,206.11	79%
	REVENUE TOTALS	2,225,094.00	1,833,672.59 82%
	EXPENSE TOTALS	2,540,902.00	2,016,206.11 79%
Fund 002-Aging & Transit Totals	(315,808.00)	(182,533.52)	
	Beginning Fund Balance:	647,325.00	
	Ending Fund Balance:	464,791.48	
	Cash Balance Forward (Budgeted Resource):	324,858.00	

003 Public Health Fund			
Revenue			
Taxes	603,811.00	586,739.43	97%
Licenses, Permits, and Fees	10,500.00	1,928.90	18%
Reimbursements	570,000.00	298,440.04	52%
Grant Revenues	1,113,500.00	1,354,995.19	122%
Other Revenue	750.00	6,267.40	836%
Revenue Total	2,298,561.00	2,248,370.96	98%
Expenses			
Personnel Services	2,583,533.00	1,603,843.02	62%
Contractual Services	653,870.00	437,646.72	67%
Commodities	260,950.00	105,207.81	40%
Expenses Total	3,498,353.00	2,146,697.55	61%
	REVENUE TOTALS	2,298,561.00	2,248,370.96 98%
	EXPENSE TOTALS	3,498,353.00	2,146,697.55 61%
Fund 003-Public Health Totals	(1,199,792.00)	101,673.41	
	Beginning Fund Balance:	2,035,384.00	
	Ending Fund Balance:	2,137,057.41	
	Cash Balance Forward (Budgeted Resource):	1,215,693.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
004 Noxious Weed Fund			
Revenue			
Taxes	137,104.00	131,517.65	96%
Other Revenue	12,000.00	23,880.49	199%
Revenue Total	149,104.00	155,398.14	104%
Expenses			
Personnel Services	89,625.00	55,605.28	62%
Contractual Services	3,425.00	2,638.33	77%
Commodities	52,350.00	41,134.40	79%
Transfers Out to Other Funds	10,000.00	0.00	0%
Expenses Total	155,400.00	99,378.01	64%
	REVENUE TOTALS	149,104.00	155,398.14 104%
	EXPENSE TOTALS	155,400.00	99,378.01 64%
Fund 004-Noxious Weed Totals	(6,296.00)	56,020.13	
	Beginning Fund Balance:	21,858.00	
	Ending Fund Balance:	77,878.13	
	Cash Balance Forward (Budgeted Resource):	9,956.00	

006 Special Bridge Fund			
Revenue			
Taxes	1,290,491.00	1,261,868.48	98%
Grant Revenues	600,000.00	268,547.10	45%
Reimbursements	300,000.00	10,000.00	3%
Revenue Total	2,190,491.00	1,540,415.58	70%
Expenses			
Contractual Services	2,150,000.00	1,458,656.00	68%
Commodities	350,000.00	0.00	0%
Other Expense & Reimbursements	0.00	(1,456,709.75)	
Expenses Total	2,500,000.00	1,946.25	
	REVENUE TOTALS	2,190,491.00	1,540,415.58 70%
	EXPENSE TOTALS	2,500,000.00	1,946.25 0%
Fund 006-Special Bridge Totals	(309,509.00)	1,538,469.33	
	Beginning Fund Balance:	956,976.00	
	Ending Fund Balance:	2,495,445.33	
	Cash Balance Forward (Budgeted Resource):	346,798.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
007 Road & Bridge Fund			
Revenue			
Taxes	5,738,049.00	5,534,158.05	96%
Reimbursements	0.00	15,519.80	
Other Revenue	1,498,325.00	1,237,318.00	83%
Grant Revenues	0.00	12,018.02	
Revenue Total	7,236,374.00	6,799,013.87	94%
Expenses			
Personnel Services	2,459,920.00	1,665,674.44	68%
Contractual Services	286,375.00	158,172.27	55%
Commodities	4,118,500.00	2,726,129.71	66%
Capital Improvement & Outlay	500,000.00	59,725.00	12%
Transfers Out to Other Funds	300,000.00	0.00	0%
Expenses Total	7,664,795.00	4,609,701.42	60%
	REVENUE TOTALS	7,236,374.00	6,799,013.87 94%
	EXPENSE TOTALS	7,664,795.00	4,609,701.42 60%
Fund 007-Road & Bridge Totals	(428,421.00)	2,189,312.45	
	Beginning Fund Balance:	1,539,211.00	
	Ending Fund Balance:	3,728,523.45	
	Cash Balance Forward (Budgeted Resource):	581,665.00	
008 Solid Waste Fund			
Revenue			
Licenses, Permits, and Fees	5,380,000.00	5,510,298.83	102%
Reimbursements	55,000.00	442,407.26	804%
Other Revenue	5,000.00	2,454.30	49%
Revenue Total	5,440,000.00	5,955,160.39	109%
Expenses			
Personnel Services	1,697,584.00	1,143,296.11	67%
Contractual Services	1,257,950.00	578,655.29	46%
Commodities	609,000.00	289,173.40	47%
Capital Improvement & Outlay	1,325,000.00	802,902.31	61%
Transfers Out to Other Funds	649,750.00	249,750.00	38%
Expenses Total	5,539,284.00	3,063,777.11	55%
	REVENUE TOTALS	5,440,000.00	5,955,160.39 109%
	EXPENSE TOTALS	5,539,284.00	3,063,777.11 55%
Fund 008-Solid Waste Totals	(99,284.00)	2,891,383.28	
	Beginning Fund Balance:	5,529,015.00	
	Ending Fund Balance:	8,420,398.28	
	Cash Balance Forward (Budgeted Resource):	4,261,336.00	
	Reserve for Cash Carryover & Contingencies:	4,162,052.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
009 Youth Services Fund				
Revenue				
Reimbursements	1,498,845.00	1,003,116.44	67%	
Transfers In from Other Funds	400,000.00	200,000.00	50%	
Revenue Total	1,898,845.00	1,203,116.44	63%	
Expenses				
Personnel Services	1,795,420.00	1,255,328.84	70%	
Contractual Services	119,465.00	60,991.32	51%	
Commodities	50,400.00	19,871.72	39%	
Other Expense & Reimbursements	134,800.00	95,047.82	71%	
Expenses Total	2,100,085.00	1,431,239.70	68%	
	REVENUE TOTALS	1,898,845.00	1,203,116.44	63%
	EXPENSE TOTALS	2,100,085.00	1,431,239.70	68%
Fund 009-Youth Services Totals	(201,240.00)	(228,123.26)		
	Beginning Fund Balance:	539,585.00		
	Ending Fund Balance:	311,461.74		
	Cash Balance Forward (Budgeted Resource):	503,010.00		
	Reserve for Cash Carryover & Contingencies:	301,770.00		

013 Solid Waste Post-Closure Fund				
Revenue				
Transfers In from Other Funds	400,000.00	0.00	0%	
Revenue Total	400,000.00	0.00	0%	
Expenses				
Contractual Services	312,500.00	173,176.61	55%	
Capital Improvement & Outlay	7,077,113.00	0.00	0%	
Expenses Total	7,389,613.00	173,176.61	2%	
	REVENUE TOTALS	400,000.00	0.00	0%
	EXPENSE TOTALS	7,389,613.00	173,176.61	2%
Fund 013-Solid Waste Post-Closure Totals	(6,989,613.00)	(173,176.61)		
	Beginning Fund Balance:	7,526,537.00		
	Ending Fund Balance:	7,353,360.39		
	Cash Balance Forward (Budgeted Resource):	6,989,613.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
015 Employee Benefits Fund			
Revenue			
Taxes	6,346,152.00	6,149,841.61	97%
Reimbursements	1,408,000.00	1,033,653.84	73%
Revenue Total	7,754,152.00	7,183,495.45	93%
Expenses			
Personnel Services	4,870,874.00	3,786,943.31	78%
Contractual Services	3,500.00	0.00	0%
Other Expense & Reimbursements	4,000.00	237.57	6%
Transfers Out to Other Funds	4,500,000.00	2,814,958.50	63%
Expenses Total	9,378,374.00	6,602,139.38	70%
	REVENUE TOTALS	7,754,152.00	7,183,495.45 93%
	EXPENSE TOTALS	9,378,374.00	6,602,139.38 70%
Fund 015-Employee Benefits Totals	(1,624,222.00)	581,356.07	
	Beginning Fund Balance:	3,546,377.00	
	Ending Fund Balance:	4,127,733.07	
	Cash Balance Forward (Budgeted Resource):	2,795,389.00	
	Reserve for Cash Carryover & Contingencies:	1,000,000.00	
017 TECH Center Fund			
Revenue			
Taxes	394,806.00	380,592.47	96%
Revenue Total	394,806.00	380,592.47	96%
Expenses			
Contractual Services	400,000.00	368,000.00	92%
Expenses Total	400,000.00	368,000.00	92%
	REVENUE TOTALS	394,806.00	380,592.47 96%
	EXPENSE TOTALS	400,000.00	368,000.00 92%
Fund 017-TECH Center Totals	(5,194.00)	12,592.47	
	Beginning Fund Balance:	21,656.00	
	Ending Fund Balance:	34,248.47	
	Cash Balance Forward (Budgeted Resource):	15,375.00	
018 Mental Health Fund			
Revenue			
Taxes	396,954.00	382,606.07	96%
Revenue Total	396,954.00	382,606.07	96%
Expenses			
Contractual Services	400,000.00	368,000.00	92%
Expenses Total	400,000.00	368,000.00	92%
	REVENUE TOTALS	396,954.00	382,606.07 96%
	EXPENSE TOTALS	400,000.00	368,000.00 92%
Fund 018-Mental Health Totals	(3,046.00)	14,606.07	
	Beginning Fund Balance:	18,417.00	
	Ending Fund Balance:	33,023.07	
	Cash Balance Forward (Budgeted Resource):	13,443.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
029 Special Parks & Recreation Fund			
Revenue			
Taxes	19,000.00	17,708.65	93%
Revenue Total	19,000.00	17,708.65	93%
REVENUE TOTALS			
	19,000.00	17,708.65	93%
Fund 029 Special Parks & Recreation Totals	19,000.00	17,708.65	
		Beginning Fund Balance:	25,820.00
		Ending Fund Balance:	43,528.65
		Cash Balance Forward (Budgeted Resource):	22,537.00
		Reserve for Cash Carryover & Contingencies:	41,537.00
030 Special Alcohol & Drug Fund			
Revenue			
Taxes	19,000.00	21,874.49	115%
Revenue Total	19,000.00	21,874.49	115%
Expenses			
Contractual Services	10,000.00	10,000.00	100%
Expenses Total	10,000.00	10,000.00	100%
REVENUE TOTALS			
	19,000.00	21,874.49	115%
EXPENSE TOTALS			
	10,000.00	10,000.00	100%
Fund 030 Special Alcohol & Drug Totals	9,000.00	11,874.49	
		Beginning Fund Balance:	52,530.00
		Ending Fund Balance:	64,404.49
		Cash Balance Forward (Budgeted Resource):	47,489.00
		Reserve for Cash Carryover & Contingencies:	56,489.00
083 Bond & Interest Fund			
Revenue			
Taxes	1,497,286.00	1,448,923.70	97%
Transfers In from Other Funds	249,750.00	249,750.00	100%
Other Revenue	52,003.00	468,366.87	901%
Revenue Total	1,799,039.00	2,167,040.57	120%
Expenses			
Contractual Services	1,812,188.00	1,812,287.50	100%
Expenses Total	1,812,188.00	1,812,287.50	100%
REVENUE TOTALS			
	1,799,039.00	2,167,040.57	120%
EXPENSE TOTALS			
	1,812,188.00	1,812,287.50	100%
Fund 083 Bond & Interest Totals	(13,149.00)	354,753.07	
		Beginning Fund Balance:	264,884.00
		Ending Fund Balance:	619,637.07
		Cash Balance Forward (Budgeted Resource):	204,423.00
		Reserve for Cash Carryover & Contingencies:	150,000.00

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
085 Noxious Weed Capital Outlay Fund			
Revenue			
Transfers In from Other Funds	10,000.00	0.00	0%
Revenue Total	10,000.00	0.00	0%
REVENUE TOTALS			
	10,000.00	0.00	0%
Fund 085 Noxious Weed Capital Outlay Totals	10,000.00	0.00	
	Beginning Fund Balance:	116,276.00	
	Ending Fund Balance:	116,276.00	
	Cash Balance Forward (Budgeted Resource):	114,276.00	
	Reserve for Cash Carryover & Contingencies:	124,276.00	

086 Public Health Capital Outlay Fd			
Expenses			
Capital Improvement & Outlay	25,000.00	0.00	0%
Expenses Total	25,000.00	0.00	0%
EXPENSE TOTALS			
	25,000.00	0.00	0%
Fund 086 Public Health Capital Outlay Totals	(25,000.00)	0.00	
	Beginning Fund Balance:	663,201.00	
	Ending Fund Balance:	663,201.00	
	Cash Balance Forward (Budgeted Resource):	388,201.00	
	Reserve for Cash Carryover & Contingencies:	363,201.00	

087 Historical Museum Fund			
Revenue			
Taxes	184,621.00	177,795.14	96%
Revenue Total	184,621.00	177,795.14	96%
Expenses			
Contractual Services	185,000.00	170,000.00	92%
Expenses Total	185,000.00	170,000.00	92%
REVENUE TOTALS			
	184,621.00	177,795.14	96%
EXPENSE TOTALS			
	185,000.00	170,000.00	92%
Fund 087 Historical Museum Totals	(379.00)	7,795.14	
	Beginning Fund Balance:	7,574.00	
	Ending Fund Balance:	15,369.14	
	Cash Balance Forward (Budgeted Resource):	5,284.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
093 Special Equipment Fund			
Revenue			
Taxes	732,643.00	705,597.40	96%
Reimbursements	160,400.00	191,171.92	119%
Revenue Total	893,043.00	896,769.32	100%
Expenses			
Contractual Services	432,235.00	463,704.04	107%
Capital Improvement & Outlay	601,776.00	422,260.71	70%
Expenses Total	1,034,011.00	885,964.75	86%
	REVENUE TOTALS	893,043.00	100%
	EXPENSE TOTALS	1,034,011.00	86%
Fund 093 Special Equipment Fund Totals	(140,968.00)	10,804.57	
	Beginning Fund Balance:	184,392.00	
	Ending Fund Balance:	195,196.57	
	Cash Balance Forward (Budgeted Resource):	160,936.00	
094 Special Road Fund			
Revenue			
Taxes	0.00	2,946.59	
Grant Revenues	0.00	53,709.19	
Revenue Total	0.00	56,655.78	
Expenses			
Contractual Services	0.00	45,256.04	
Capital Improvement & Outlay	823,722.00	0.00	0%
Expenses Total	823,722.00	45,256.04	5%
	REVENUE TOTALS	0.00	
	EXPENSE TOTALS	823,722.00	5%
Fund 094 Special Road Fund Totals	823,722.00	45,256.04	
	Beginning Fund Balance:	1,073,063.00	
	Ending Fund Balance:	1,118,319.04	
	Cash Balance Forward (Budgeted Resource):	823,722.00	
098 CIP Fund			
Revenue			
Taxes	524,849.00	512,331.60	98%
Revenue Total	524,849.00	512,331.60	98%
Expenses			
Capital Improvement & Outlay	665,000.00	68,932.71	10%
Expenses Total	665,000.00	68,932.71	10%
	REVENUE TOTALS	524,849.00	98%
	EXPENSE TOTALS	665,000.00	10%
Fund 098 CIP Totals	(140,151.00)	443,398.89	
	Beginning Fund Balance:	189,862.00	
	Ending Fund Balance:	633,260.89	
	Cash Balance Forward (Budgeted Resource):	154,906.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
180 Internal Services Fund			
Revenue			
Reimbursements	685,846.00	336,806.48	49%
Revenue Total	685,846.00	336,806.48	49%
Expenses			
Commodities	665,846.00	338,395.92	51%
Expenses Total	665,846.00	338,395.92	51%
	REVENUE TOTALS	685,846.00	336,806.48
	EXPENSE TOTALS	665,846.00	338,395.92
Fund 180 Internal Services Totals	20,000.00	(1,589.44)	
	Beginning Fund Balance:	103,221.00	
	Ending Fund Balance:	101,631.56	
	Cash Balance Forward (Budgeted Resource):	13,141.00	
	Reserve for Cash Carryover & Contingencies:	33,141.00	

994 Municipalities Fight Addiction			
Revenue			
Grant Revenues	200,000.00	175,205.81	88%
Revenue Total	200,000.00	175,205.81	88%
Expenses			
Other Expense & Reimbursements	340,952.00	0.00	0%
Expenses Total	340,952.00	0.00	0%
	REVENUE TOTALS	200,000.00	175,205.81
	EXPENSE TOTALS	340,952.00	0.00
Fund 994 Municipalities Fight Addiction Totals	200,000.00	175,205.81	
	Beginning Fund Balance:	116,925.00	
	Ending Fund Balance:	292,130.81	
	Cash Balance Forward (Budgeted Resource):	140,952.00	