



COMMUNITY CORRECTIONS

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Advisory Board Agenda July 21, 2022

Welcome	Judge McCarville
Approve Minutes	Judge McCarville
New Business	Randy Regehr
1. FY'22 Budget Adjustments	
2. FY'23 Carryover Reimbursement Budget	
3. Funding Update and County Request	
4. HB 2026 SB123 Diversion	
5. City and County Board Appointments	
Closing	Judge McCarville

Reno County Community Corrections
Thursday, June 16th, 2022 4:00pm
Advisory Board Meeting

Attending from Advisory Board: Ray Hemmon, Judge Joseph McCarville, Cathy Nisly, Stephanie Springer, Lacy Stauffacher

Absent: Elizabeth Allan, Carolyn Parson, Shannon Hauschild, Brice Burlie, Tom Stanton, Shawn McHaley, Erica Rivera

- 1) Welcome to the Advisory Board meeting from Judge Joseph McCarville.
- 2) Motion to approve minutes from the last meeting by Stephanie Springer with a second motion by Cathy Nisly and all approve.
- 3) No old business to address.
- 4) New business – Randy Regehr
 - A. Quality Assurance Grant Conditions Approval – Randy announced Community Corrections was awarded a \$73,000 grant for QA on risk needs assessments & scoring for FY 23 & FY 24 with a 3rd year possible. Motion to approve by Ray Hemman with a second motion by Cathy Nisly and all approve.
 - B. Policy Updates – Kansas Highway Patrol completed their audit at Community Corrections recently. No violations were found but verbiage was added to the Criminal Justice Information Systems Security & Criminal Records Check policies that state transmission of KCJIS information cannot occur over email, fingerprinting of new employees will be done before 1st day of employment, and viewing one’s own criminal record is not authorized without going through the KBI. Randy stated these things were already in practice for several years, it just was not in written policy so it was added.
 - C. Funding Update – Community Corrections statewide received additional funding for FY 22 & FY 23. KDOC specified that the additional funding was to be used for raises for current employees and not for the hiring of additional staff. This money came from the State General Fund and not any supplemental funds. Randy will ask Reno County to contribute funds to hire an additional Community Corrections Officer for FY 23. Randy noted last year the focus was on raises and this year the focus will be on operations, full time equivalents, & Behavioral Health budget increases.
- 5) No other business to address. Motion to adjourn the meeting by Stephanie Springer with a second motion by Lacy Stauffacher and all approve.

FY23
ADULT CARRYOVER REIMBURSEMENT BUDGET SUMMARY
Reno County Community Corrections

Please attach a Budget Narrative to this document

PERSONNEL SECTION		
1A ADMIN PERSONNEL CATEGORY		
Salary		0.00
Benefits		0.00
1B NON-ADMIN PERSONNEL CATEGORY		
Salary		87,721.92
Benefits		45,994.05
TOTAL PERSONNEL		133,715.97
AGENCY OPERATIONS SECTION		
2A TRAVEL CATEGORY		1,500.00
2B TRAINING CATEGORY		1,500.00
2C COMMUNICATIONS CATEGORY		1,000.00
2D EQUIPMENT CATEGORY		16,500.00
2E SUPPLIES/COMMODITIES CATEGORY		1,500.00
2F FACILITY CATEGORY		1,000.00
2G CONTRACTUAL CATEGORY		1,000.00
TOTAL AGENCY OPERATIONS		24,000.00
3A CONTRACTS/CLIENT SERVICES CATEGORY		
TOTAL CONTRACTS/CLIENT SERVICES		6,161.63
TOTAL CARRYOVER REIMBURSEMENT BUDGET		163,877.60

**KANSAS COMMUNITY CORRECTIONS ACT
 FY22 QUARTERLY BUDGET ADJUSTMENT REPORT**

Agency: RN22
 Period: 4th Quarter

BUDGET ADJUSTMENTS			
From Line # and Budget Category Title	To Line # and Budget Category Title	Amount	Grant Budget, CarryoverReimb, or Behavioral Health Award Worksheet?
51 Equipment Vehicle	18 Travel Fuel	1,152.11	Grant Budget
51 Equipment Vehicle	84 Drug Testing Supplies	2,656.54	Grant Budget
51 Equipment Vehicle	11 Personnel Salary	7,346.29	Grant Budget
28 Training Per Diem	11 Personnel Salary	1,642.02	Grant Budget
38 Communication Land Line	11 Personnel Salary	16.97	Grant Budget
54 Office Supplies	11 Personnel Salary	3,744.96	Grant Budget
72 Contractual Copier Maintenance	11 Personnel Salary	2,417.48	Grant Budget
51 Substance Abuse Evaluations	6 Personnel Salary	2,175.00	BH
59 Sex Offender Evaluations	6 Personnel Salary	293.71	BH
		TOTAL:	\$ 21,445.08

IF BUDGET ADJUSTMENTS TOTAL IS \$5,000 OR GREATOR OR ONE PERCENT OF THE CURRENT YEAR GRANT AWARD, WHICHEVER IS HIGHER, THE FOLLOWING SIGNATURES ARE REQUIRED:

I certify that any budget adjustment listed above, has been approved by the Community Corrections Advisory Board.

_____ Community Corrections Advisory Board Chair

_____ Date

I certify that any budget adjustment listed above, has been approved by the County Commission.

_____ County Commission Chair (Sponsoring County)

_____ Date

Agency Comments: *Explanation for adjustments is required
 Year-end budget adjustments were made to use all the grant funds without having any categories with a negative balance.