Reno County Community Corrections Advisory Board Meeting

7/25/2019

Member	Initials	Address	Phone	Email
	1			all.
Allan, Elizabeth	RA)			
Hauschild, Shannon	SPH			
Hemman, Ray	ctt			
McCarville, Joseph	- May			
McHaley, Shawn	SEM			
Nisly, Cathy				
Parson, Carolyn				
Rivera, Erica				
Robertson, Martin	WR			
Schroeder, Keith	KES			
Springer, Stephanie	1			
Stauffacher, Lacy				
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COMMUNITY CORRECTIONS

115 West 1st Hutchinson, Ks. 67501 Phone 620-665-7042 Fax 620-662-8613

Advisory Board Agenda July 25, 2019

Welcome

Judge McCarville

Approve Minutes

Judge McCarville

New Business

Randy Regehr

- 1. FY'19 Year End Report
- 2. FY'19 Budget Adjustments
- 3. Revised FY'20 Behavioral Health Grant Budget
- 4. FY'19 Carryover Reimbursement Budget

Closing

Judge McCarville

Reno County Community Corrections Thursday, March 28th, 2018 4:00pm Advisory Board Meeting

Attending from Advisory Board: Shawn McHaley, Elizabeth Allan, Cathy Nisly, Lacy Stauffacher, Carolyn Parson, Judge Joseph McCarville, Erica Rivera, Martin Robertson, Stephanie Springer

Attending from RCCC: Randy Regehr, Rita Blackburn

Absent: Shannon Hauschild, Ray Hemman, Keith Schroeder

- 1) Welcome to Advisory Board from Judge Joe McCarville.
- 2) Motion to approve minutes from the last meeting by Cathy Nisly with a second motion by Elizabeth Allen and all approve.
- 3) No old business to address.
- 4) New business Randy Regehr
 - A. FY '20 Comprehensive Plan Grant The majority of funds asked for are for personnel costs with an increase in funds expected. There are three goals to work towards which are improve the success rate, connect clients with the right interventions, and utilize programs/in house groups better. Motion to approve by Elizabeth Allen with a second motion by Carolyn Parson and all approve.
 - B. FY '20 Behavioral Heath Grant These funds pay for contracts with treatment providers, recovery specialists, peer mentors, group facilitators, agency operations, mental health medications, transitional housing, treatment assessments and BIP assessments. Motion to approve by Lacy Stauffacher with a second motion by Erica Rivera and all approve.
 - C. Fiscal Reporting and Records Policy Updates to this policy include wording changes and clarification on who designated staff members are. Motion to approve by Cathy Nisly with a second motion by Shawn McHaley and all approve.
 - D. Criminal Justice Information Security Policy This policy details the protection of sensitive and confidential information and the appropriate response if a breach occurs. Item already approved by the executive committee and motion made now by Judge Joe McCarville with a second motion by Cathy Nisly and all approve.
 - E. Budget Adjustments Randy stated there will probably be budget adjustments made at the end of the fiscal year. No motion needed at this time.
- 5) No public comment to address.
- 6) No other business to address.

Kansas Department of Corrections

Community Corrections Services



Kansas Department of Corrections Community Corrections Comprehensive Plan Quarterly and Year End Outcome Report Format

Community Corrections Agency: Reno County Community Corrections

Fiscal Year 2019 Report Period

Outcome Goals

Goal: To reduce revocations to prison.

Objective #1: To have at least 75% of client terminations not end in revocation to prison.

Target Date: 6/30/2019

Progress: The success rate at the end of the year was 70.1% with 195 people not being revoked to prison and 83 being revoked to prison.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	77.9%	76.8%	73.2%	70.1%

Discussion / Current Activities: The success rate was only 60% for the fourth quarter. Over half, 54%, of the revocations were the result of a new criminal case or conviction. Out of the condition violators 92% had absconded from supervision and 32% requested to serve their underlying sentence. Sixteen people were sent to prison at their first revocation hearing, 6 of which asked to serve their sentence and 14 had new criminal charges.

Challenges: Fifty percent of those revoked were presumptive prison at their sentencing. Reno County supervises a high percentage of presumptive prison and high-risk high needs clients which makes success more difficult.

Modifications: None

Objective #2: Admit 50 clients to the Intro to Cognitive Behavioral Interventions group and have 25 successfully complete.

Target Date: 6/30/2019

Progress: There were 4 admissions and 3 successful completions during the fourth quarter. The year end total was 38 admissions and 14 successful completions.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
50 / 25	19/3	5/6	10 / 2	38 / 14

Discussion / Current Activities: One CBI close-ended group has been offered at a time. As soon as the group completes the ten sessions a new group is started. This group has been under utilized and will be more of a focus in FY'20.

Challenges: Sometimes officers don't prioritize this group for clients but put other interventions or employment first.

Modifications: None

Objective #3: Admit 30 clients to the Substance Abuse Program group and have 15 successfully complete.

Target Date: 6/30/2019

Progress: There were 13 admissions to the SAP groups and 1 successful completion in the fourth quarter. The year-end total was 78 admissions and 14 successful completions.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
30 / 15	22 / 0	8/8	35 / 5	78 / 14

Discussion / Current Activities: There are typically two groups being offered at different times and days to accommodate client's schedules. The groups are co-facilitated by two ISOs and conducted at the Community Corrections office. Admissions to this group were much higher than expected but successful completions still fell short of our goal.

Challenges: During the fourth quarter eight people were discharged from the group due to non-attendance and two others due to going to jail.

Modifications: None

Objective #4: Admit 10 clients to the Batterers Intervention Program group and have 4 successfully complete.

Target Date: 6/30/2019

Progress: There were 3 admission to the BIP group during the fourth quarter and one successful completion. The year-end total was 9 admissions and 3 successful completions. This is just the total for Community Corrections clients and does not include parolees served by this group.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
10/4	0/1	1/1	5/0	9/3

Discussion / Current Activities: The group is facilitated by a KDOC facility staff member and co-facilitated by an ISO. The group serves individuals either on State Parole or Community Corrections. Community Corrections clients may attend the group at parole if it better fits their schedule. Both the Community Corrections group and group at State Parole are currently full at fourteen participants per group.

Challenges: The group meets on Monday afternoon which is a conflict for some people's employment. However, since the group is free clients usually chose to attend this group over finding another provider.

Modifications: None

Objective #5: Admit 10 clients to the Seeking Safety group and have 4 successfully complete.

Target Date: 6/30/2019

Progress: There were 8 admissions and 1 successful completion during the 4th quarter, for a year-end total of 22 admissions and 5 successful completions.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
10 / 4	5/0	4/1	5/3	22 / 5

Discussion / Current Activities: The Seeking Safety group is facilitated by a therapist from Horizons Mental Health Center and groups are held at the Community Corrections office. The group primarily serves Drug Court participants.

Challenges: Often these women are engaged in other interventions such as substance abuse treatment and/or mental health treatment. Trying to attend all the groups and maintain employment and housing can be difficult.

Modifications: None

Objective #6: Admit 40 clients to the Courage to Change, Seeking Employment group and have 20 successfully complete.

Target Date: 6/30/2019

Progress: There were 3 admissions but no successful completions during the fourth quarter. The year-end total was 22 admissions and 9 successful completions.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
40 / 20	8/4	4/2	7/3	22/9

Discussion / Current Activities: This new group began mid-way through the first quarter. The group is facilitated by an ISO and meets once a week. This group has struggled to gain traction with officers. This group will become more of a focus in FY'20.

Challenges: Officers have under-referred to this group and the facilitator has struggled with facilitating the group. Additional assistance will be provided to the facilitator in FY'20 and work will be done with he other officers to get clients referred to this group.

Modifications: None

KANSAS COMMUNITY CORRECTIONS ACT FY 2019 QUARTERLY BUDGET ADJUSTMENT REPORT Agency: RN Period: 4th Quarter **BUDGET ADJUSTMENTS** Grant Budget, CarryoverReimb, or Behavioral Health Award Date Received Worksheet? From Line # and Budget Category Title To Line # and Budget Category Title Amount 12 Personnel AISP Benefits 20 Vehicle Maintenance 727.89 Grant Budget 12 Personnel AISP Benefits 26 Training Per Diem 292.94 Grant Budget 27 Training Registration Grant Budget 12 Personnel AISP Benefits 1,313.97 12 Personnel AISP Benefits 39 Computer Equipment 591.70 Grant Budget 12 Personnel AISP Benefits 46 Supplies, Misc 802.82 Grant Budget 12 Personnel AISP Benefits 62 Copier Maintenance 975.88 Grant Budget 7 Personnel Benefits 44 Mental Health Medications 999.99 Behavioral Health 7 Personnel Benefits 75 Transitional Housing 6,799.03 Behavioral Health TOTAL: \$ 12,504.22 IF BUDGET ADJUSTMENTS TOTAL IS \$5,000 OR GREATOR OR ONE PERCENT OF THE CURRENT YEAR GRANT AWARD, WHICHEVER IS HIGHER, THE FOLLOWING SIGNATURES ARE REQUIRED: I certify that any budget adjustment listed above, has been approved by the Community Corrections Advisory Board. Community Corrections Advisory Board Chair Date I certify that any budget adjustment listed above, has been approved by the County Commission. County Commission Chair (Sponsoring County) Date Agency Comments: *Explanation for adjustments is required Training and copier maintenance costs were higher and benefits costs were lower than expected so money was moved in ISP. Computers were also purchased as directed by the County's IT dept. A contract was cancelled in BH which allowed additional money to be spent on housing and mental health medications.

		Cur	Current		
	BH Fund	CC Funds	Reimbursments	Other	Other Funds
PERSONNEL SECTION		Cells auto fill-Verify an	Cells auto fill-Verify amounts against Narrative		
1A Program Provider Category					
Salary	\$ 44,095,94	\$ 131,705.54	φ (6 (119,141.95
TOTAL PERSONNEL SECTION			1	சு சு	54,458.06 173,600.01
AGENCY OPERATIONS SECTION		Cells auto fill-Verify an	Cells auto fill-Verify amounts against Narrative		
2A Travel Category	69		9	S	•
	\$ 950.00			9 69	
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O Group Supplies Category	\$ 1,100.00			69	
TOTAL AGENCY OPERATIONS SECTION	\$ 2,050.00			S	
CLIENT SERVICES SECTION		Cells guto fill-Verify an	Cells auto fill-Verify amounts against Narrative	100	400
3A Mental Health Category	\$ 1,400.00		8	s	
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			6	69	
3D Other Services Category	\$ 14,050.00		8	ક	
TOTAL CLIENT SERVICES SECTION	\$ 27,200.00		\$	₆ 9	
4A CONTRACT PERSONNEL CATEGORY		Cells autg fill-Verify gm	gmounts against Narrative		
Care Coordinator	\$ 50,000.00		€	69	
Peer Support Specialist	69		€	မာ	
Recovery Coach/Peer Mentor	\$ 45,000.00		•	မာ	it
Recovery Specialist				မာ	
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TOTAL CONTRACT PERSONNEL SECTION	\$ 120,000.00		· S	so	
Total below includes applicable agency operations	BH Funds	CG Funds	Reimbursments	Other	Other Funds
TOTAL EV 2020 RUDGET SUMMARY	OF POOLEN	9 040 000			

FY 2020

CARRYOVER REIMBURSMENT BUDGET SUMMARY

Reno County Community Corrections

Please attach a Budget Narrative to this document

	Janett	Allocation
RSONNEL SECTION	Cells auto fill-Verify am	nounts against Narrative
WIN PERSONNEL CATEGORY		Touris againet Harrative
ary		0.0
efits		0.0
P PERSONNEL CATEGORY		- J.J
ary		43,513.6
efits		26,714.8
AL PERSONNEL SECTION		70,228.4
ENCY OPERATIONS SECTION	Cells auto fill-Verify am	nounts against Narrative
VEL CATEGORY		1,000.0
INING CATEGORY		2,000.0
MMUNICATIONS CATEGORY		1,000.00
JIPMENT CATEGORY		11,621.03
PLIES/COMMODITIES CATEGORY		1,500.00
ILITY CATEGORY		400.00
ITRACTUAL CATEGORY		2,000.00
AL AGENCY OPERATIONS SECTION		19,521.03
ITRACTS/CLIENT SERVICES SECTION	Cells auto fill-Verify am	iounts against Narrative
ITRACTS/CLIENT SERVICES CATEGORY	Solid date illi veilly diff	ounts against Harrative
g Testing Supplies		5,000.00
g Testing Services		500.00
stance Abuse Evaluations		0.00
stance Abuse Treatment		
tal Health Evaluations		0.00
tal Health Treatment		0.00
Offender Evaluations		1,000.00
Offender Treatment		0.00
demic Education Services		0.00
ational Education Services		0.00
sportation Assistance		0.00
sing Assistance		1,000.00
sistence		5,000.00
		0.00
nitive Skills		0.00
t Incentives		0.00
ronic Monitoring Services		0.00
eillance Services		0.00
cation Assisted Treatment		5,000.00
al Health Medications		1,000.00
	0	0.00
	0	0.00
	0	0.00
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	0	0.00
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AL CONTRACTS/CLIENT SERVICES CATEGORY		18,500.00
AL CONTRACTS/CLIENT SERVICES SECTION		18,500.00
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FY 2020

CARRYOVER REIMBURSMENT BUDGET SUMMARY

Reno County Community Corrections

Please attach a Budget Narrative to this document

	Current Allocation
Benefits	0.0
TOTAL PERSONNEL SECTION	0.0
AGENCY OPERATIONS SECTION (RESIDENTIAL)	Cells auto fill-Verify amounts against Narrative
TRAVEL CATEGORY	0.0
TRAINING CATEGORY	0.0
COMMUNICATIONS CATEGORY	0.0
EQUIPMENT CATEGORY	0.0
SUPPLIES/COMMODITIES CATEGORY	0.0
FACILITY CATEGORY	0.00
CONTRACTUAL CATEGORY	0.00
TOTAL AGENCY OPERATIONS SECTION (RESIDENTIAL)	0.00
CONTRACTS/CLIENT SERVICES SECTION (RESIDENTIAL) CONTRACTS/CLIENT SERVICES CATEGORY (RESIDENTIAL)	Cells auto fill-Verify amounts against Narrative
Drug Testing Supplies	0.00
Drug Testing Services	0.00
Substance Abuse Evaluations	
Substance Abuse Treatment	0.00
Mental Health Evaluations	0.0
Mental Health Treatment	0.0
Sex Offender Evaluations	0.0
Sex Offender Evaluations Sex Offender Treatment	0.00
Academic Education Services	0.00
	0.00
Vocational Education Services	0.0
Transportation Assistance	0.00
Housing Assistance	0.00
Subsistence	0.00
Cognitive Skills	0.00
Client Incentives	0.00
Electronic Monitoring Services	0.00
Surveillance Services	0.00
	0.00
	0.00
	0.00
4	0.00
	0.00
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	0.00
	0.00
TOTAL CONTRACTS/CLIENT SERVICES CATEGORY (RESIDENTIAL)	0.00
TOTAL CONTRACTS/CLIENT SERVICES SECTION	0.00
TOTAL FY19 BUDGET SUMMARY	108,249.5